

Fact Sheet 2022/2023

Law Exchange Program

Esade Law School – Universitat Ramon Llull

Name of the institution	Esade Law School – Universitat Ramon Llull
Erasmus ID code	E BARCELO16
International Academic Relations Unit Address	Av. de Pedralbes, 60-62 E-08034 Barcelona (Spain) Tel.: +34 932 806 162 Fax: +34 932 048 105
Website	http://www.esade.edu Partners & students have access to our web Moodle's by entering into the web site, clicking on "intranet" from the bottom menu and entering the codes provided by Esade.

Law International Academic Relations Unit

Director, International Relations	Patricia Saiz Office 147, Building 1 (first floor) Tel. +34 934 953 848 (direct) patricia.saiz@esade.edu
International Relations Manager & THEMIS Coordinator <i>(Bilateral agreements, international partners contact)</i>	Araceli Domènech International Academic Relations Unit Office 001, Corridor A Building 1 (main floor) Tel.: +34 932 803 900 (direct) araceli.domenech@esade.edu
International Programs Manager	Julia Anglès International Academic Relations Unit Office 001, Corridor A Building 1 (main floor) Tel. +34 932 806 162 (ext. 2423) julia.angles@esade.edu

Exchange Programs Team

Exchange Program Manager <i>(Incoming students helpdesk for academic issues: application documents, course offer, registration, transcripts...)</i>	Eva Mestres Law Office Tel. +34 932 806 162 (ext. 2728) eva.mestres@esade.edu
Exchange Students Academic Advisor <i>(Learning Agreements, courses descriptions...)</i>	Sara Pons Office 108, Building 1 (first floor) Tel. +34 932 806 162 (ext. 3940) sara.pons@esade.edu
Non-Academic International Student Advisor <i>(Students' advisor for non-academic issues: housing, visa, insurance...)</i>	Caroline Beckershaus Tel. +34 932 806 162 (ext. 2366) caroline.beckershaus@esade.edu isa@esade.edu

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Nomination and Application Procedures

- **Academic requirements for Admission to the Exchange Programs**
 Students must be in good standing and must be nominated by the partner school.
 Students should have at least completed two years of law studies at undergraduate university level.

- **Nomination Procedure & Deadlines**
 Students' nominations should be done online by home university exchange coordinators. Deadlines:
 - Fall Term & Annual Online nomination only: **March 15th to May 30th, 2022**
 - Spring Term Online nomination: **March 15th to September 30th, 2022**

You will be informed on the Nomination Procedure closer to the nomination date.

Required application documents:

- Copy of Passport (showing full name)
- Proof of Health Insurance with International Coverage
- 1 passport-sized photograph
- CV / Resumé
- Official Transcript (*Only ORIGINAL scanned transcripts or e-transcripts will be accepted. Students will be required to show their original transcript during the ESADE mandatory check in once in Barcelona, in order to validate the uploaded document.*)
- Language certificates:

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Fall: Courses mainly taught in English (some courses offered in Spanish)
 English **language certificate* required (minimum C1) only** for applicants who are not native English speakers or who are from an institution where the language of instruction is not English.

Spring: Courses taught in English or Spanish. Spanish language certificate* required (minimum B2) for non-native Spanish speakers taking Spanish-taught courses.

* The language certificate must be issued by a competent body, coordinator of Spanish Language or another authorized institution (language school).

Tentative Application deadlines:

- **Applications Deadlines: Fall & Annual -> June 30th**
- **Applications Deadlines: Spring -> October 30th**

Please note that students who need to apply for a visa need must complete their application the soonest well before the above dates.

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Academic Calendar 2022/2023

Exchange students are **encouraged to arrive earlier to secure accommodation prior to the start of the program/Spanish course**. Students should arrive not later than the day before the first day of the term.

Fall term 2022

▪ Courses online bidding registration	July, 4 to 10 2022 (tbc)
▪ Spanish Language course (<i>optional</i>)	August 29 to September 2 2022 (tbc)
▪ Orientation Program	August 29 to September 2 2022 (tbc)
▪ Welcome Session (<i>mandatory</i>)	September 5 2022 (tbc)
▪ Term Dates including exams	September 5 2022 to January 31 2023 (tbc) (for students from European partner universities)
	September 5 to December 23 2022 (tbc) (for students from non-European partners) (*)

(*) Exams dates will be set by the Program Direction and could be any date in December.

Spring term 2023

▪ Spanish Language course (<i>optional</i>)	January 30 to February 3 2023 (tbc)
▪ Orientation Program	February 13 2023 (tbc)
▪ Courses online bidding registration	November 2 to 9 2022 (tbc)
▪ Welcome Session (<i>mandatory</i>)	February 13 2023 (tbc)
▪ Term Dates including exams	February 13 to May 31 2023 (tbc)

(*) IMPORTANT NOTE: Exchange students are requested to stay until the end of the scheduled exams. No special dates for exams to be arranged. Please advise your students to pay attention to exam dates when booking any flights.

Courses Offer and Online Registration

- **Courses offer**
Courses list 2022/23 and syllabi will be available on Esade exchange Moodle website by June/July. Fall
Meanwhile students will see the information for 2021/2022
- **Courses online bidding registration**
Registration must be done by students online. Students will be informed in due time how to proceed.
Tentative open registration Dates:
 - **Fall Term: July**
 - **Spring Term: November**

Once the registration is confirmed and during the first month of the term, students must deliver to Esade Registrar's Office the document of the **Learning Agreement** properly signed and stamped by the home university.

The Erasmus+ students will be asked to complete the Learning Agreement through the EWP platform and following the Erasmus+ set dates.

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Esade Exchange Moodle website: Online Info Package

From here exchange students can carry out all formalities, including access to the **Exchange Information Package** (around June/July 2022) and **on-line Course Registration** once the enrolment period is opened.

Courses & Syllabus	Courses at Bachelor's in Law, Bachelor in Global Governance and Master's Degree in Law. Courses list and syllabi will be available by June/July.
Language of Instruction	Fall Term: English (we also offer some law courses in Spanish) Spring Term: Spanish and English
Credit System	ECTS credit system.
Exams Accommodation	Indicate your need to the International Relations Direction at least 5 weeks before the exam date specifying the type of accommodation you need and attaching a certificate or an email from your home University.
Workload	30 ECTS per semester (27 to 33 ECTS are accepted for students from EU universities and a minimum of 23 ECTS for students from non-EU universities.) * THEMIS students are required to register for 30 ECTS at ESADE. (10% variation allowed: minimum 27 ECTS and maximum 33 ECTS).
Course Registration	All registrations should be requested online only, through the Esade bidding system in July (Fall term) and November (Spring Term)
Course Attendance	Attendance is required in all courses.
Assessment	Students are evaluated at the end of the semester as well as continuously throughout the semester. Exams are mostly written, but are sometimes conducted orally, or even take-home assignments. Projects may also be required.
Transcripts	Official Transcripts will be available at the end of February / early March (for Fall term students) and at the end of July (for Spring term students), and will be sent directly to the home university. The Registrar's Office will not release transcripts nor advance unofficial grades before the set dates.

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Grading

Esade grades are on a scale of 0 to 10, as follows:

POINTS	DESCRIPTIVE VALUE
9.0 - 10	Excellent
7.0 - 8.9	Distinction
5.0 - 6.9	Pass
0 - 4.9	Fail
Non-numerical grades	
AP	Pass
NAP	Fail
NP	Not Attended
PENDIENTE	Not released yet
MATRICULADO	Registered

Orientation Program and Spanish Language Course

At the beginning of each semester, Esade Law School organises an orientation program for all new exchange students. Exchange students are strongly encouraged to participate in it.

The Esade orientation program includes:

- **Spanish language course.** The language online registration will be at the same time as the course online registration. More information about the language course application and registration procedures will be available around May.
- **City tour around Barcelona** with the International Relations team (Fall term)
- **Orientation Day.** Institutional welcome by the International Academic Relations Director and the Academic International Relations Office and Exchange Program Team.
 We provide students with detailed information about registration procedures and courses. This session will also include an introduction to Barcelona and Spain, housing advice, Alumni Association and Library resources.

Esade International Student Association - CIEE offers a **buddy service** for exchange students. Their main aim is to help exchange students get used to their new academic, urban and social surroundings. CIEE organises welcome parties, cultural trips and others.

Please advise your students to contact them at ciee.bcn@gmail.com

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Where Students Should Go When they Arrive at Esade

Exchange students should report their arrival at:

Law Exchange students: Law Office (Pedralbes Campus)

These are the Offices for all academic matters before and during your students' stay at ESADE.

Main contact person: **Eva Mestres** eva.mestres@esade.edu

Information students will be given by the Law Office on arrival:

- **Course schedule and final registration** with a list of the courses' students will be taking at Esade.
- **Student identification card**, which not only proves they are enrolled at ESADE, but also gives them access to the school library as well as other services.

Location and Campus Facilities

- **Law Exchange Program**
<https://www.Esade.edu/en/about-us/campus/barcelona-pedralbes>

Esade Barcelona Pedralbes Campus

Av. Pedralbes, 60-62
 08034 Barcelona (Spain)

Cost of Living

Estimated monthly budget for a single student sharing an apartment:

Housing (shared)	€500 - €700
Utilities	€85 - €165
Groceries	€160 - €210
Eating out	€200 - €300
Public Transportation	€40
Sports	€45 - €80
Misc Expenses	€190 - €500
Monthly Budget	€1210 - €1995

NOTE: This is a rough estimate and depends on your lifestyle while here.

Non-Academic Information (Visa, housing, health insurance, ...)

For non-academic issues such as housing, visas, medical contacts, health insurance or any other matters, students should:

- contact the Esade International Student Advisor:
Ms Caroline Beckershaus
caroline.beckershaus@esade.edu or isa@esade.edu
- or/and check Esade intranet in Esade Student Guide (Housing / Spanish Paperwork)

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1. Visa

STUDENTS FROM EU-COUNTRIES and citizens of Norway, Iceland, Liechtenstein and Switzerland do not require a visa to enter Spain. All you need is a national identification card or passport.

STUDENTS FROM NON-EU-COUNTRIES

All applicants from Non-EU nations need a visa to study in Spain. In order to get a visa, all students must apply at the embassy or consulate of Spain in their home country **at least** 2 months before their planned date of departure.

The documentation that you may be required to present when applying for a Student Visa includes:

- Passport
- Passport-size photos
- Proof of financial means
- Admission Letter from ESADE
- Proof of medical insurance including repatriation
- Proof of Accommodation*
- Other documentation specific to your situation

* Invitation to Housing Letters for Visa Applications (non-EU students)

Those students who need a visa for Spain will be required to submit the letter of admission from ESADE and proof of accommodation. The Invitation to Housing letter from ESADE is generally accepted by Spanish Consulates as complying with the proof of housing requirement. Please send the following information to the International Student Advisors (isa@esade.edu) so they can forward the Invitation to Housing letter to the Registrar and it can be sent at the same time as the ESADE Admission Letter:

- Full name as on passport
- Passport number
- Country issuing passport
- ESADE program in which you're registered
- Home university

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NOTE:

- If you plan to travel outside of Spain during the period shown on your Student Visa, be sure to ask for a multiple-entry visa. Even then, there is no guarantee that you will get it.
- If you have a non-EU passport and it is not stamped on entering Spain or the Schengen Area, you will need to take your passport and boarding pass to the Immigration Office within 72 hours of arrival to request a document which will substitute for the stamp.
- If you are living outside your home country when you apply for a Student Visa, the Spanish Embassy or Consulate in the country where you are currently residing may require you to return to your home country to apply for the Student Visa. Do not assume that you will be able to obtain a Student Visa from a Spanish Embassy or Consulate outside your home country.

2. Health Insurance

All international students are **required to have valid medical insurance coverage** for the entire time they are in Spain. *Proof of health insurance with international coverage will be required to complete registration.*

Students from EU/EEA countries need to bring the European Health Insurance Card for free medical assistance from the Spanish public health system.

Students from Non-EU countries are required to arrange private insurance to cover medical care in Spain and check with the insurance company about the specific details and exact procedure to follow should they need medical attention while in Spain.

3. Housing

Esade does not have housing facilities for students in Barcelona – Pedralbes but students are welcome to stay at the Residencia Sarrià, which is a 15-minute walk down to the Pedralbes campus and about 25 minutes to the Sarrià FGC station.

Living in Barcelona

There is a large amount of available housing in Barcelona, but whether you decide to live in the city or in the suburbs, it can take time to find what you want. Looking for an apartment on your own requires knowledge of the different areas (barris) in Barcelona because prices can vary substantially from one area to another. It is highly recommended that you begin researching accommodation well before your arrival, and try to arrive in Barcelona at least one or two weeks prior to the start of your program to locate or finalize permanent accommodation. With this in mind you should book a room in a hotel, hostel or student residence for this initial period. Another possibility is to find classmates on the ESADE Facebook groups who are already here and are willing to rent a room on a short-term basis.

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Housing possibilities

For a few days or longer: student residence halls and hostels

Residencia Universitaria Sarrià
c/ Esports 1-3; 08017 Barcelona
+34 93 206 5540
www.residenciasarria.com

The Student Hotel Barcelona Campus
c/ Sancho de Ávila 22; 08018 Barcelona
Av. del Paral·lel, 101, 08004 Barcelona
+34 93 309 98 30
www.thestudenthotel.com

Residencias Grupo Mestral

- Mestral Mar
- Emilie de Villeneuve
- Anna Ravell
- Lestonnac
- Josep Manyanet

www.residenciasuniversitariasbarcelona.es

The Loft Town
c/ Sèneca, 24-26 08006 Barcelona
+34 686 93 20 17
www.thelofttown.com

Livensa Living
c\ Sant Mateu, 4
Esplugues de Llobregat, Barcelona+34 673 62 22 07

www.livensaliving.com
**special rates for Esade students*

Campus La Salle Residence Hall
c/San Joan de la Salle, 42 08022 Barcelona
+34 935 084 600
www.resa.es/es/residencias/barcelona
campuslasallebcn@resa.es

**special rates for Esade students*

Residencia LESSEPS
Plaza Lesseps 12; 08023 Barcelona
+34 902 444 447
www.resa.es/es/residencias/barcelona

Residència Erasmus Gràcia
c/Torrent de l'Olla 212-214, 08012, Barcelona
+34 934 151 203
<http://www.residenciaerasmusgracia.com>

Barcelona Gràcia Student Housing
Carrer Gran de Gràcia, 117, 08012 Barcelona
+34 629 561 477
www.barcelona-housing-student.com

Blanc – B&B
c/ Tuset, 27 - 1º (first floor) 08006 Barcelona (Spain)
+34 93 676 18 56
www.blancguesthouse.com

Other accommodation options:

www.airbnb.com
www.hostelworld.com
www.homestay.com

More Permanent Accommodation

www.housinganywhere.com

This is a website, which helps incoming exchange students to rent a room directly from Esade students who are going on exchange. Students deal directly with students; there are no intermediaries.

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www.bcn-nest.com

Not looking forward to house-hunting on your own? Let Margarita and Pura advise you on what the best neighborhood and housing solution is for you. They work directly with property owners, no agencies, so whether you're looking for a studio, an apartment, a room or a homestay, they are certain to find it for you. If you contact them in advance, you can move into your new home when you arrive in Barcelona or they can arrange visits to properties you've chosen. Contact them for a consultation, no strings attached; they come highly recommended. info@bcn-nest.com

www.livefurther.com

Founded by an ESADE alumnus from Barcelona with experience as an exchange student, LiveFurther offers a **20% discount on booking fee for Esade students**. In order to receive the discount, be sure to:

- Search for the room or apartment and reserve it directly using the LiveFurther website, rather than by using another website
- Write "ESADE" in the field asking for a partner code in the online reservation form
- Select "Organization referral" from the list in the "Hear about us" dropdown menu in the form
- Upload a copy of your ESADE acceptance letter when reserving.

Rental Agencies

The following agencies specialize in arranging short-term and long-term accommodation in furnished apartments. These agencies charge a fee for their services; it may be equivalent to a month's rent, a percentage of the rent, or it may be included in the monthly rent. Before going to one of these agencies you should read the section "About Rental Agencies" that follows the listings below.

Resa Housing
 C/ Torrent de l'Olla, 219
 08012 Barcelona
 +34 932 389 072
www.resahousing.com

Habitatge Jove
 C/ Enric Granados, 19 Bajos 1 08007 Barcelona
 +34 933 239 068
info@habitatgejove.com
www.habitatgejove.com

Grupo Corinpa
 Passeig de Gràcia 26, 2ª 2ª 08007 Barcelona
 +34 638 840 361
begona@grupocorinpa.es
www.inmointerior.com

Blue Stripe
 Carrer Roger de Flor, 117, Local 1
 08013 Barcelona
 +34 93463 7195
www.barcelona.bluestripeliving.com

Sh Barcelona
 Franck Anais
 Carrer Casanova 99, baixos
www.shbarcelona.com

Altiro
 Carrer Mallorca 303, entlo, 1ª
 08037 Barcelona
 +34 932 530 427
www.altiobarcelona.com

Atemporal
 Paseo de Gracia 85, 8ª 08008 Barcelona
 +34 935 288 908
www.atemporalrent.com/en

My Space Barcelona
 Prats de Molló 14,
 08021 Barcelona
 +34 934 173 266
www.myspacebarcelona.com

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Prota House
C/ del Progrés 60, Bajos 08904
Hospitalet de Llobregat
+34 930 011 314
www.protahouse.com

Misodi Rent
+34 932 412 910
v.huidobro@misodirent.es
www.misodirent.es

Destination BCN
Ronda Universitat, 11
08007 Barcelona
+34 935 32 52 67
www.destinationbcn.com

Jump In Barcelona
(only female students!)
+34 667 49 75 06
admin@jumpinbarcelona.com
www.jumpinbarcelona.com

NOTE:

These agencies are student-friendly and work directly with students when there are repairs to be made or other issues come up.