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Approved by the Order of the  
Ministry of Education and Science  
of the Russian Federation  
on January 14, 2010 No. 42

# **FEDERAL STATE EDUCATIONAL STANDARD OF HIGHER PROFESSIONAL EDUCATION FOR THE EDUCATIONAL PROGRAMME: 040100 SOCIOLOGY (QUALIFICATION (DEGREE) "MASTER")**

## **I. APPLICATION AREA**

1.1. The present federal state educational standard of higher professional education (FSES HPE) represents a set of requirements, mandatory in the implementation of major educational Master programs for the specialization *040100 Sociology* by educational institutions of higher professional education (higher education institutions) having state accreditation in the territory of the Russian Federation.

1.2. Higher education institution has the right to exercise the basic educational programs only if it has a corresponding license issued by the authorized federal executive authority.

## **II. ABBREVIATED TERMS**

This standard uses the following abbreviations:

**HPE** – higher professional education;  
**CTP** – core training programme;  
**CC** – common cultural competences;  
**PC** – professional competencies;  
**TC BED** – training cycle of basic educational programme;  
**FS** – federal state standard for higher professional education

## **III. FEATURE AREAS OF TRAINING**

Time limit, workload required for mastering the core training programmes (in credits) <\*> and corresponding qualification (degree) are indicated in table 1 below.

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<\*> ONE CREDIT CORRESPONDS TO 36 ACADEMIC HOURS

## Terms, workload for CTP and qualification (degree) of graduates

Table 1

Title of the core educational programme	Qualification (degree)		Time limit required for mastering the programme including the post-diploma leave	Workload in credits
	Code in accordance with adopted classification	title		
Master's level CTP	68	Master	2 years	120 <*>

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<\*> the workload for the core training programme (full-time mode) equals 60 units per year.

The terms of mastering the core training programme at the master's level (intra-extramural (evening), extramural or combined modes) may increase by 5 months against the time limit specified in Table 1, in accordance with the resolution issued by the Academic Council of higher education institution.

Profile orientation of the core training programme at the master's level is determined by the higher education institution implementing the educational programme for respective training.

## IV. CHARACTERISTICS OF MASTER'S PROFESSIONAL ACTIVITY

### 4.1 Area of master's professional activity includes

- Economics;
- Science;
- Culture;
- Politics;
- Education.

### 4.2 The objectives of master's professional activity include:

Social processes and structures at macro- and micro levels, social communities and social relations within such communities and between them, public conscience as well as ways of influencing them.

4.3 Master for the specialization *040100 Sociology* prepares for the following types of professional activity:

- *Scientific research* (sequence of actions aimed at acquiring new knowledge in their professional area);
- *Social project activities* – evaluation of efficiency and consequences of social and economic policies; social expertise; information and consulting activities at state authorities, institutions of education, culture, healthcare, as well as in the area of social communication and other fields of professional activities;
- *Project activities* (analysis, planning and evaluation of current indicators that characterize objectives of the professional activity; analysis of target current ratio, and development of measures aimed at its optimization with account for available resources, creation of database for project monitoring);
- *Organizational and administrative activities*;

- *Teaching;*

The particular types of professional activity the master's student trains for shall be determined by the higher education institution in cooperation with all parties interested in the educational process.

#### 4.4 Master's professional tasks

A master's student mastering the course *040100 Sociology* should be prepared to solution of the following professional tasks in accordance with the profile orientation of the master's core training programme:

*In scientific research:*

- Study and review of theory and practice in sociology and humanities;
- Mastering and enhancement of theoretical and methodological approaches and research methods, including methods of collection and analysis of sociological data;
- Selection and substantiation of goals, tasks and methods of research on the actual issues in the professional area, and its implementation;
- Processing of social, demographic, economic and other relevant empiric information involving wide range of resources based on application of modern information technologies, computer technologies, communication tools, as well as critical assessment of the research results;
- Interpretation of sociological research data and other empiric information involving explanatory abilities of social theory;
- Conduct own surveys and write abstracts;
- Forecasting the change in objects of professional expertise based on the results of research;
- Preparation of reports, analytical briefs, professional publications, and informational materials upon completion of research;
- Reporting the results of research, public presentations and speeches on implemented research.

*In project development:*

- Development of methodological tools, regulatory documents and information materials for research, analytical and consulting project activity;
- Implementation of research (individual or within the project group) on analysis, evaluation and optimization of social indicators, processes and relations;
- Development, realization and distribution of public opinion research results;
- Scientific and methodological, technical and informational support of marketing research for various targeted audiences, participation in development of recommendations for marketing services.

*In industrial and applied activity:*

- Maintenance of regulatory and methodological as well as information research databases for the purpose of development and successful realization of social modernization programmes for enterprises, institutions, territories and other communities;
- Determination of demands and interests of social groups, offering the mechanisms for their coordination internally and against socioeconomic priorities for development of social communities (labor groups, territorial communities, etc.);
- Sociological expert examination of developed and adopted for the implementation of social programs, projects, action plans, projects of normative legal acts, methodological materials;
- Study of topical issues of social nature at enterprises and organizations; elaboration of measures aimed at solution of social problems;
- Participation in formation of staff structure at enterprises and institutions, human resource demand forecasting; participation in formation of individual career plans, professional orientation and adaptation;
- Elaboration of systems for evaluation of staff professional competence and their performance assessment;
- Elaboration of recommendations for improvement of labour organization forms at enterprises and institutions, improvement of working conditions;
- Dissemination of sociological knowledge, advisory services provided to official authorities, enterprises, institutions and organizations in solving social problems.

*In the organizational and administrative activity:*

- Formation and analysis of information data store that enables social sphere monitoring, elaboration of administrative actions affecting the social sphere, evaluation of such actions outcomes, including examination of information sources aimed at evaluation of its necessity, sufficiency and authenticity;
- Elaboration of programmes, methods and conduct of sociological research aimed at evaluation of efficiency, effectiveness and consequences of programme and project activities of the governing bodies;
- Arrangement the management processes in official authorities, self-government authorities, administrative and executive offices at enterprises and institutions;
- Organization and support of communication with research institutions and analytical departments regarding exchange of information, science based consulting and expertise.

*In research and teaching:*

- Planning and giving the classes in sociology and other social and humanities subjects at secondary schools and higher education institutions;
- Organization of training process, elaboration of training programmes, development of educational and methodical documentation on respective courses.

## V. REQUIREMENTS FOR THE MASTER'S LEVEL ACHIEVMENT RESULTS

### 5.1 A graduate should possess the following common cultural competences(CC):

- Ability to store and update the potential of personal, intellectual and cultural growth (CC – 1);
- Ability to use advanced knowledge of legal and ethical standards in the planning and evaluation of the consequences of professional activities, in the development and implementation of socially significant projects (CC – 2);

- Ability to freely use the Russian and foreign languages as a means of business communication; to possess the skills of editing and translation of professional texts (CC – 3);
- Ability to cooperate, resolve conflicts, be tolerant; ability of social adaptation (CC – 4);
- Ability to work independently and in a team, to make management decisions (CC – 5);
- Ability to apply basic terms and principles of philosophy, sociology and humanities in educational and professional areas (CC – 6);
- Ability to acquire new knowledge using modern educational and information technology (CC – 7);
- Ability to practice new research methods individually, change academic and research activity profile (CC – 8);
- Ability to collect, process and interpret data required for making judgments about relevant social, research and ethical problems, involving application of high technologies (CC – 9).

5.2 A graduate should possess the following professional competences(PC):

*In scientific research:*

- Ability to use knowledge and skills in the philosophy of social science, the latest trends and directions of modern sociological theory, methodology and methods of the social sciences with respect to problems of fundamental or applied research of social communities, institutions and processes, public opinion (PC - 1);
- Ability to set goals and objectives for research in basic and applied fields of sociology (in accordance with profile of the core training programme of Master's level), achieve them through modern research methods and application of modern domestic and foreign experience and with involvement of modern equipment, appliances and information technologies (PC - 2);
- Ability to develop new theories, models, research methods, skills of developing new methodological approaches with the goals and research tasks (PC - 3);
- ability and willingness to professionally prepare scientific and technical documents, research reports, present the results of research *taking into account* the characteristics of the target audience (PC - 4).

*In industrial and applied activity:*

- Ability to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity (PC - 5);
- Ability to use sociological methods to study actual social problems, for coordinating the interests of social groups and communities (PC - 6);
- Ability to independently develop professional sociological knowledge-based proposals and recommendations for the solution of social problems, and to develop mechanisms to reconcile the interests of social groups and communities (PC - 7);

*In project development:*

- Ability to prepare and introduce research and development projects and analytical studies in accordance with specification documents (PC - 8);
- Ability to process and analyze the data for the preparation of analytical solutions, expert reports and recommendations (PC - 9);
- Ability and willingness to planning and manage social projects on public opinion research, organization of marketing services, social expertise of political and scientific and technical solutions (PC - 10);

*In organizational and administrative activity:*

- Ability to use specialized theoretical knowledge, practical skills and abilities for scientific and applied research, teaching, expert, analytical and consulting activities (in accordance with profile of the core training programme of Master's level) (PC - 11);
- Ability to use modern methods of collecting, processing and interpreting complex social information (in accordance with profile of the core training programme of Master's level) for formulating and solving organizational and managerial tasks, including those outside the immediate scope of activities (PC - 12);

*In teaching:*

- Ability to use the acquired knowledge in teaching of sociology (in-depth knowledge of basic schools and directions, the ability to sociological reflection) (PC - 13);

## VI. REQUIREMENTS FOR THE STRUCTURE OF CORE TRAINING PROGRAMMES AT THE MASTER'S LEVEL

6.1 The core training programme at master's level envisages studying the following course cycles (table 2):

- general academic cycle;
  - professional cycle;
- and sections:
- practice and research work;
  - final state attestation.

6.2. Each course cycle consists of basic (mandatory) part and elective (profession-oriented) part established by the university. Variative (profession-oriented) part offers an opportunity to widen and (or) deepen knowledge, skills, abilities and competences specified by the content of the basic (mandatory) disciplines (modules), enables students acquire profound knowledge, skills and competences for further successful professional activity and (or) for further postgraduate education.

Table 2

## Structure of master's CTP

CTP Course Cycle Code	Course cycle, sections and estimated results	Workload (credits) <*>	List of disciplines for elaboration of tentative programmes, as well as textbooks and tutorials	Codes of formed competences
<b>M.1</b>	<b>General scientific cycle</b> <b>Basic part</b> Upon completion of the basic part a student must know: <ul style="list-style-type: none"> <li>- basic methodological principles underlying social studies;</li> <li>- methods of scientific evidence and types of explanation in social science;</li> <li>- professional terminology, including foreign, used in scientific texts.</li> </ul> Be able to: <ul style="list-style-type: none"> <li>- compare and apprise that or another approach or scientific theory in the area of personal expertise;</li> <li>- keep verbal and written professional communication in foreign language;</li> </ul> have skills of: <ul style="list-style-type: none"> <li>- critical sociological thinking based on scientific reflection abilities;</li> <li>- translation of scientific texts from/into foreign languages;</li> </ul>	10 -14 6 -11	Philosophy and methodology of social sciences.  Foreign language: professional terminology and basics of translation of scientific texts.	CC- 2 CC -3 CC- 6 CC -7 CC-8 CC-9 PC-3 PC-4 PC-13
	<b>Variative part</b> (knowledge, skills and abilities) to be determined in accordance with the CTP of the higher education institution)			
<b>M.2</b>	<b>Profession-oriented cycle</b> <b>Basic (professional) part</b> Upon completion of the basic part a student must know: <ul style="list-style-type: none"> <li>- fundamental structure of the sociological structure, its main categories, approaches and problems, and key sociology terms, such as social structure, stratification, social institution, social interactions, class, gender, identity and other;</li> <li>- history of social studies, contribution made by leading modern and classical sociologists;</li> <li>- methodology and methods of social studies and data analysis;</li> <li>- rules for the organization and conduct of</li> </ul>	46 -50 11-14	Contemporary Sociological Theories – 2.  Contemporary research methods in sociology.  Research seminar.	CC- 1 CC - 6 CC- 8 CC - 9 PC - 1 PC - 2 PC - 3 PC - 4 PC - -6 PC - -9 PC - 11 PC - 12 PC - -13



	<p>sociological research; rules for presentation of basic research findings;</p> <p>be able to:</p> <ul style="list-style-type: none"> <li>- use main sociological terms and theories as a social research tool;</li> <li>- reconstruct the history of science in the area of personal expertise;</li> <li>- show the interplay between theory and research methods in a particular sociological research;</li> <li>- use modern methods of collection and analysis of sociological data;</li> <li>- build various models in data interpretation;</li> <li>- acquire new knowledge and skills, expand and enhance own academic competence;</li> <li>- formulate and defend own research findings in a discussion;</li> </ul> <p>have skills of:</p> <ul style="list-style-type: none"> <li>- organization and conducting of sociological research;</li> <li>- methods for presentation of basic research findings.</li> </ul>			
	<b>Variative part</b> (knowledge and skills to be determined in accordance with the CTP)			
<b>M.3</b>	<p><b>Practical training and research work</b></p> <p><b>Practical training</b></p> <p>As a result of passing of scientific-research and industrial practical training the student should obtain the following practical competences:</p> <ul style="list-style-type: none"> <li>- ability to apply their knowledge and skills in basic types of future activities;</li> <li>- ability to effectively communicate with the customer: justification of the significance and relevance of the results of sociological research;</li> <li>- ability to division of labor within the specialized research groups, leadership skills of joint activity.</li> </ul> <p><b>Research work:</b></p> <p>As a result of research work in accordance with master's CTP the student should obtain the following theoretical and practical competences:</p> <ul style="list-style-type: none"> <li>- ability to independently set tasks of research works, to perform the necessary types of sociological research for solving scientific and research goals in accordance with master's CTP;</li> <li>- ability to plan, organize and carry out</li> </ul>	36-42		CC-1 CC -2 CC -3 CC - 4 CC - 5 CC -6 CC- 7 CC - 8 CC -9 PC-1 PC-2 PC -3 PC-4 PC-5 PC-6 PC -7 PC- 8 PC-10 PC -12 PC -13

	research and practical work in accordance with master's CTP using computer technologies; - ability to independent research work and work in the scientific team; - ability to professional adaptation, learning new research techniques and technologies.			
	Practical knowledge and skills to be determined in accordance with the CTP of the higher education institution			
<b>M.4</b>	<b>Final state attestation</b> As a result of the preparation and defense of the master's thesis, the student must obtain the following skills: - ability to analyze, generalize and systematize the results of sociological research; - ability to use modern methods of processing and interpreting of information in relation to different types of sociological data; - ability to professionally arrange and report the results of research and practical work according to the approved forms.	18 -24		CC- 3 CC -6 CC -7 CC -8 CC -9 PC-1 PC-2 PC-3 PC-4 PC-6 PC-8 PC-10
	<b>Total workload per core training programme</b>	120		

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<\*> The workload per cycles M.1, M.2 and sections M.3 includes all types of formative and interim assessments

## VII.REQUIREMENTS FOR THE TERMS OF CORE TRAINING PROGRAMMES IMPLEMENTATION AT THE MASTER'S LEVEL

7.1. Educational institutions independently develop and approve the master's level core training programmes. It includes curriculum, working programmes of training courses, subjects, disciplines (modules) and other materials ensuring education and quality training of students, as well as practice and research programmes, final state attestation, study schedule calendar and teaching aids aimed to ensure implementation of appropriate educational technology.

Higher education institutions are required to update the core training programmes regularly due to development of science, culture, economics, techniques, technologies and social sphere.

7.2. When developing the master's level core training programmes the capabilities of the university in formation of common (general) competences of a graduate shall be defined (social and personal competences marked by systemic action). The university forms a sociocultural environment, creates conditions for comprehensive personal enhancement.

7.3. Implementation of a competency building approach to the curriculum must foresee widespread use of active and interactive forms of learning (computer simulations, business and role

games, case study, psychological and other trainings, group discussions, results of student research groups' work, university and interuniversity teleconferences) combined with extracurricular work aimed to form and develop student's professional skills. One of the principle forms of acquiring the professional competence related to professional activity of master's students (research, project development, organizational and administrative activity and teaching activities) is a seminar, continued on a regular basis for at least two semesters

being the basis for further modification of master's student individual curriculum. The scope of curricular shall include meetings with the representatives of Russian and foreign companies, master-classes of experts and specialists.

The proportion of interactive lessons shall be determined in accordance with the aim of the core training programme, specific features of student contingent, content of relevant disciplines. In total it should comprise at least 40 per cent of class hours.

7.4. The basic disciplines of the professional cycle shall include assignments aimed at development of professional activity competences master's students prepare for, to the extent enabling formation of corresponding common cultural and professional competences.

7.5. The master's programme of higher education institution shall include elective disciplines comprising at least 40 percent of the theoretical part of the training. The formation procedures for elective disciplines shall be determined by the Academic council of the university.

7.6. The maximum workload shall not exceed 54 academic hours per week including all types of class work and extracurricular (independent) learning activities aimed at mastering the core training programme and optional disciplines that are set up in addition to the core training programme provided that such disciplines are not mandatory for students.

The volume of optional disciplines (not mandatory for students) that are not included into 120 credits shall be determined by the higher education institution.

7.7. The maximum number of class hours per week for full time course of the core training programme amounts to 16 academic hours.

7.8 .In case the master's level core training programme is adopted for other modes of study, the maximum number of class hours shall be determined in accordance with the Standard Provisions for Educational Institutions of Higher Professional Education (higher education institution) approved by the resolution of the Government of the Russian Federation dated February 14, 2008 No. 71 (Collected legislative acts of the Russian Federation, 2008, No. 8, article 731).

7.9. Overall vacation time per academic year totals 7-10 weeks, including at least 2 week in winter.

In higher education institutions which provide military and (or) law enforcement service overall vacation time is determined in accordance with the regulations governing the procedure of service <\*>.

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<\*> Article 30 of The Provision on the procedure for military service approved by the Decree of the President of the Russian Federation dated 16 September 1999, No. 1237 "Issues of passage of military service" (Collected legislative acts of the Russian Federation, 1999, No.38, article 4534)

7.10. The higher education institution must enable students to participate in formation of their own training programme, including possible elaboration of individual training programmes.

7.11. The higher education institution must familiarize students with their rights and obligations at formation of the training programme, clarify that elected disciplines (modules, courses) become mandatory for them, and the total workload shall not be less than indicated in the curriculum.

7.12. The higher education institution should provide the application of innovative educational technologies, aimed at development of decision-making skills, interpersonal communication and leadership skills. These technologies may include: interactive lectures, group discussions and projects, case studies and simulations, role-playing games, trainings.

The higher education institution should provide teaching by giving original courses made up on the basis of research findings by the university scholar schools, with due account of regional and professional features, provided that content standards are met and graduates' competences are formed as determined by the federal state standard for higher professional education.

7.13. Master's level core training programmes must include laboratory practicums and/or practical studies of basic disciplines (modules) aimed at formation of skills and knowledge of sociological research methods and disciplines (modules) of variative part working programmes of which lead to formation of corresponding skills and abilities.

7.14. Students have the following rights and obligations:

- Right to elect disciplines (modules, courses) within the scope of time limits allotted for mastering the disciplines (modules, courses) of the core training programme;
- Right to get advice from university officials on election of disciplines (modules, courses) and their impact on future training specialization;
- Right to transfer credits for disciplines (modules, courses) undertaken in another university supported by corresponding academic transcripts;
- Students must complete all assignments stipulated by the core training programme in time.

7.15. Practice training is a mandatory part of the core training programme at master's level. It is a type of training activity that is oriented on professional training of students. The following types of practice trainings are afforded for this course of master's programme: research and development practice (including preparation of graduate qualification thesis).

The actual types of practical trainings shall be specified by the core training programme of the university. The goals and objectives, programmes and reporting forms shall be determined for each type of practical training by the higher education institution itself.

The practical trainings may take place in external organizations and laboratories of the university that have relevant staff, scientific and technical potential.

7.16. Research work of students is a mandatory part of the master's core training programme aiming at formation of common cultural and professional competences in accordance with the requirements of the federal state standard for higher professional education and the core training programme.

The main feature of students research work is the research seminar.

The objective of the research seminar is the formation of competences and research skills while working on the master's thesis.

The main objectives of the research seminar are:

- Professional orientation work with students, enabling them to choose specialization and research topics;
- Teaching of academic skills, including preparation for and performance of research, writing of research papers;
- Discussion of projects and final research papers of students;
- Formation of students' academic discussion skills and research findings presentation skills.

When performing a research work and defending its results, an extensive discussion must be conducted throughout the academic departments of the university involving employers and

leading researchers, enabling to assess the level of knowledge, skills and competences acquired by a student.

7.17. The implementation of core training programmes at the master's level shall be accomplished by the faculty members with basic education and a degree with corresponding specialization in subject they teach and who perform research or/and methodological activity on a regular basis. At least 20% of faculty members who hold top corporate positions or work at subject-oriented companies shall be engaged in the educational process and teaching of professional cycle disciplines. At least 80% of faculty members (fulltime equivalent), engaged in the professional cycle of the core training programme and research seminars, shall hold Russian or foreign degrees and ranks. Moreover, at least 12% of faculty members shall hold the doctoral degree (including PhD degrees obtained abroad, duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree.

When implementing master's programmes focused on training of researchers and academic staff, at least 50% of faculty members who are engaged in the educational process must hold candidate/doctoral degree (including PhD degrees obtained abroad, duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree.

Overall supervision of academic content and training part of the master's programme shall be performed by a full-time faculty member of the university who holds a doctoral degree (duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree in a corresponding area and whose employment history includes at least 3 years in a higher education institution.

The full-time faculty member may supervise not more than 2 master's programmes at a time; a faculty member who holds more than one office shall not supervise more than 1 master's programme.

Direct supervision of graduate students shall be performed by supervisors who hold academic degree or academic rank. Simultaneous supervision of no more than five graduate students is allowed.

Master's programmes supervisors shall conduct their own research (creative) projects and participate in research (creative) projects, publish in local academic periodicals and/or foreign peer-review journals, papers of national and foreign conferences, academic symposiums in the specified area, upgrade qualifications at least once per five years.

7.18. The core training programme shall be fully supported by relevant teaching and learning materials for all courses, disciplines (modules) of the CTP. The content of each discipline (course, module) shall be available in Internet or local network of the university.

Each student must have unlimited access to e-library system that contains publications on main studied disciplines and which has been formed in consultation and coordination with copyright holders.

Moreover, the university shall insure that at least 25 per cent of students have the simultaneous individual access to such system.

The library funds shall be well-stocked with printed and/or electronic editions of study materials and academic literature related to the disciplines of the general scientific and professional cycles issued within last 5 years in the amount of at least 25 items of such editions per 100 students.

The stock of supplement literature apart from study materials must include official, reference and periodical editions in the amount of 1-2 copies per 100 students.

The E-library system shall enable individual access of each student from any place with the Internet connection.

Operational exchange of information with local and foreign higher education institutions and organizations shall be performed in compliance with the requirements of the Russian Federation legislation on intellectual property and international agreements of the Russian Federation on

intellectual property. The students shall have access to the modern professional databases, information and reference search systems.

7.19. The Academic council of the higher education institution approves the amount of finance allocated for implementation of a corresponding core training programme at the master's level.

The CTP funding shall be accomplished in the volume of not less than the established determined financing limits of the higher education institution <\*>.

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<\*> Clause 2, article 41 of the Russian Federation law "On Education" dated July 10, 1992 No. 3266-1 (Collected legislation of the Russian Federation, 1996, No. 3, article 150; 2002, No. 26, article 2517; 2004, No. 30, article 3086; No. 35, article 3607; 2005, No. 1, article 25; 2007, No. 17, article 1932; No. 44, article 5280).

7.20. The higher education institution which implements the core training programmes at the master's level shall possess sufficient material and technical resources enabling all types of disciplinary and interdisciplinary training, laboratory, practical and research work of students subject to the curricular of the university and applicable sanitary regulations and fire protection norms.

The minimum list of material and technical resources required for implementation of master's level programme includes:

- Laboratories;
- Specially equipped rooms and classrooms;
- Computer classrooms;

In order to use electronic editions the university guarantees availability of a workplace with Internet access in a computer classroom for each student undertaking the individual training at the rate of minimum 1 remote access Internet point per 4 students.

The higher education institution shall be fully equipped with relevant licensed software comprising the packages of popular applied programmes for the purposes of sociological data analysis.

## VIII. QUALITY ASSESSMENT UPON COMPLETION OF CORE EDUCATIONAL PROGRAMMES

8.1. The higher education institution is obliged to provide the guarantee the quality of training, including through:

- Elaboration of training quality policies of graduates involving the representatives of employers;
- Monitoring and regular reviewing of training programmes;
- Development of reliable knowledge, skills and competences assessment procedures for students and graduates;
- Ensuring the competence of the teaching staff;
- Conducting self-assessment surveys using the agreed criteria to assess activities (strategies) and compare them to other higher education institutions with the involvement of the representatives of employers;
- Sharing the results of its activities, plans and innovation with public.

Quality assessment of mastering the core training programmes shall include ongoing student performance assessment, student interim attestation and final state attestation of graduates.

8.2. The particular forms and procedures of ongoing and interim student performance assessment for each discipline shall be elaborated by the university and communicated to students within first month of their studies.

8.3. In order to assess the conformity of student personal achievements to gradual requirements of the corresponding CTP (ongoing performance assessment and interim attestation) the university creates pool of assessment tools containing typical assignments, tests, assessment techniques that enable to assess knowledge, skills and obtained competences. The pool of assessment tools shall be developed and approved by the university.

The pool of assessment tools shall be complete, adequately cover the federal state standard for higher professional education for this training programme and shall correspond with goals and objectives of the master's programme and its curriculum. They serve to assess quality of common cultural and professional competences acquired by the graduate.

When developing assessment tools for quality control of mastering modules, disciplines, practice trainings by the students, all types of connections between integrated knowledge, skills and abilities shall be considered in order to evaluate the quality of acquired professional competences by types of professional activities and overall readiness level of graduates for further professional activity.

8.4. Students and representatives of the employers must have an opportunity to evaluate content, organization and quality of the training process, as well as work of certain faculty members.

8.5. The University must ensure that ongoing performance assessment and quality control of acquired competences as much as possible approach the conditions of their future professional activities. For this purpose beside the teachers of corresponding disciplines the employers (representatives of interested companies, research institutes and enterprises), faculty members, who teach allied subjects and others shall be actively involved on an expert basis.

8.6. Final state attestation evaluates the conformity of graduates' professional qualification with the federal state standard for higher professional education.

Final state attestation includes the defending of master's qualification thesis and state examination introduced at the discretion of the Academic Council of the University.

8.7. The requirements to content, scope and structure of qualification paper shall be determined by the higher education institution.

The final qualification paper shall be performed in a form of master's thesis and written during practice training and research work period. The paper is a logically-coherent own work of a student closely related to a solution of tasks the graduate prepares for (research activities, project development, training and education, managerial, creative work).

The subject of final qualification papers shall be aimed at solution of professional tasks indicated in clause 4.4 (master's professional tasks) of the federal state standard for higher professional education.

The final qualification paper shall show student's ability to use acquired knowledge, skills and competences (both professional and common cultural), find modern solutions to professional tasks, professionally communicate the specific information, give scientific reasons and defend own point of view.

8.8. The programme of final state examination shall be determined by the higher education institution. For objective assessment of graduate competencies theme of exam questions and assignments should be comprehensive and meet the chosen sections of different training cycles forming specific competence.

GOVERNMENT OF THE RUSSIAN FEDERATION

Approved by  
the Academic Council  
of the National Research University  
Higher School of Economics  
Minutes of 24.06.2011 No. 26

**EDUCATIONAL STANDARD  
OF  
THE FEDERAL STATE AUTONOMOUS INSTITUTION OF  
HIGHER PROFESSIONAL EDUCATION  
NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF ECONOMICS**

**educational programme:**  
040100.68 "Sociology"  
Level:  
Master

Moscow, 2011



The HSE educational standard has been established following the provisions of the Federal Law No. 18-FZ 'On Higher and Postgraduate Education' as amended on 10.02.2009, article 5, clause 4:

Federal state institutions of higher education listed and approved by the decree of the RF President, as well as federal universities and universities that have been classified as national research universities, have a right to implement higher and postgraduate educational programmes based on their own educational standards and specifications.

The requirements for terms of core educational programme implementation as well as for the achievement results included into such educational standards shall be at least equal to corresponding federal state educational standards.

The HSE standards correspond to the requirements of the Federal Law 'On Higher and Postgraduate education' as amended on 10.02.2009 No. 18-FZ.

## 1 APPLICATION AREA

1.1 This educational standard for higher professional education is a set of requirements mandatory for implementation of core training programmes at Master's level, *Master of Sociology* course **040100.68** at HSE which implements training programmes whether certified or seeking such state certification.

## 2 TERMS, DEFINITIONS, INDICATIONS, ABBREVIATED TERMS

This HSE educational standard applies same terms and definitions as used in Federal Law 'On Higher and Postgraduate Education', as well as in international documents related to higher education:

**Type of professional activity** – *methods, ways, means, методы, способы, приемы, характер воздействия*

*на объект профессиональной деятельности с целью его изменения, преобразования;*

**Core educational (training) programme** – *complex of training documentation which regulates goals, expected results, content and implementation of educational process for this particular course;*

**Course** – *a complete body of training programmes for bachelors of various specializations that are integrated based on similarity of fundamental training;*

**Object of professional activity** – *systems, objects, phenomena, processes which one's professional activity is targeted at;*

**Area of professional activities** – *totality of objects of professional activity functioning in the scientific, social, economic, and production context;*

**Competence** - *the ability to apply knowledge, skills and personal qualities (nature) for further successful activity in specified area.*

**Module** - *a part of the training programme or subject with certain logical finality towards the specified goals and results of the training, education;*

**Unit** - *a fixed amount of scholastic study used for calculating academic credits;*

**Training results** - *acquired knowledge, skills and major competences;*

**Training cycle** – *a group of disciplines (modules) of the core training programme aimed at acquisition of knowledge and skill and formation of professional or academic competences.*

In this HSE standard the following abbreviated terms are used:

**HPE** – higher professional education;

**HSE ES** – educational standard of the federal state educational institution of higher education National Research University Higher School of Economics;

**CTP** – core training programme;

**SC** – systemic competence;

**IC** – instrumental competence;

**SPC** – social and personal competence;

**PC** – professional competence;

**CTP TC** – training cycle of the core training programme.

### 3 GENERAL DESCRIPTION OF THE COURSE

Time limit, workload required for mastering the core training programmes (in units) and corresponding qualification (degree) are indicated in table 1 below.

Terms, workload and qualification of graduates

Table 1

Title of the core educational programme	Qualification (degree)		Time limit required for mastering the programme including the post-diploma leave	Workload in units
	Code in accordance with adopted classification	title		
Master's level CTP	68	Master	2 years	120 *)

\*) the workload for the core training programme (full-time mode) equals 60 units per year.

The terms of mastering the core training programme at the master's level (intra-extramural (evening), extramural or combined mods) may increase by 5 months against the time limit specified in Table 1, in accordance with the resolution issued by the HSE Academic Council.

### 4. CHARACTERISTICS OF MASTER'S PROFESSIONAL ACTIVITY

#### 4.1 Area of master's professional activity includes

- Economics;
- Science;
- Culture;
- Politics;
- Education.

#### 4.2 The objectives of master's professional activity include

Social processes and structures at macro- and micro levels, social communities and social relations within such communities and between them, public conscience as well as results and modality effects onto such social communities and relations.

#### 4.3 Types of master's professional activity

- *Scientific research* (sequence of actions aimed at acquiring new knowledge in their professional area);
- *Project activities* (analysis, planning and evaluation of current indicators that characterize objectives of the professional activity; analysis of target current ratio, and development of measures aimed at its optimization with account for available resources, creation of database for project monitoring;
- *Social project activities* – evaluation of efficiency and consequences of social and economic policies; project management in public sector in support of public and group interests; elaboration, realization and publication of results of public opinion polls; social expertise;
- *Project management* – in all areas of professional activity;
- *Analytics* – independent search, monitoring, evaluation (validation) and processing of information sources (including in foreign languages); choice of appropriate methodology and tools for analysis pursuant to goals and objectives;
- *Expert activities* – sociological study of social programmes, projects, methodological materials;

- *Advisory activities* - outreach, information and consulting activities at state authorities, institutions of education, culture, healthcare, as well as in the area of social communication and other fields of professional activities;
- *Teaching* – teaching in higher education, personnel training.

The particular types of professional activity the master's student trains for shall be determined by the HSE in cooperation with all parties interested in the educational process.

#### 4.4 Master's professional tasks

A master's student mastering the course **040100.68 Sociology** shall complete the following professional tasks pursuant area of professional activity and specialization:

##### *In scientific research:*

- Study and review of theory and practice in sociology and humanities;
- Mastering and enhancement of theoretical and methodological approaches and research methods, including methods of collection and analysis of sociological data;
- Selection and substantiation of goals, tasks and methods of current affairs research in the professional area, and its implementation;
- Processing of social, demographic, economic and other relevant empiric information involving wide range of resources based on application of modern information technologies, computer technologies, communication tools, as well as critical assessment of the research results;
- Interpretation of sociological research data and other empiric information involving explanatory abilities of social theory;
- Conduct own surveys and write abstracts;
- Forecasting the change in objects of professional expertise based on the results of research;
- Generation of reports, analytical briefs, professional publications, and informational materials upon completion of research;
- Reporting the results of research, public presentations and speeches on implemented research.

##### *In project development:*

- Development of methodological tools, regulatory documents and information materials for research, analytical and consulting project activity;
- Implementation of research (individual or within the project group) on analysis, evaluation and optimization of social indicators, processes and relations;
- Development, realization and distribution of public opinion research results;
- Scientific and methodological, technical and informational support of marketing research for various targeted audiences, participation in development of recommendations marketing services.

##### *In social project activity:*

- Maintenance of regulatory and methodological as well as information research databases for the purpose of development and successful realization of social modernization programmes for enterprises, institutions, territories and other communities;
- Determination of demands and interests of social groups, offering the mechanisms for their coordination internally and against socioeconomic priorities for development of social communities (workforce, territorial communities, etc.);
- Study of topical issues of social nature at enterprises and organizations; elaboration of measures aimed at solution of social problems;

- Elaboration of recommendations for improvement of labour organization forms at enterprises and institutions, improvement of working conditions;
- Participation in formation of staff structure at enterprises and institutions, human resource demand forecasting; participation in formation of individual career plans, professional orientation and adaptation;
- Elaboration of systems for evaluation of staff professional competence and their performance assessment;
- Dissemination of sociological knowledge, advisory services provided to official authorities, enterprises, institutions and organizations in solving social problems.

*In project management:*

- Formation and analysis of information data store that enables social sphere monitoring, elaboration of administrative actions affecting the social sphere, evaluation of such actions outcomes, including examination of information sources aimed at evaluation of its necessity, sufficiency and authenticity;
- Elaboration of programmes, methods and conduct of sociological research aimed at evaluation of efficiency, effectiveness and consequences of programme and project activities of the governing bodies;
- Arrangement the management processes in official authorities, self-government authorities, administrative and executive offices at enterprises and institutions;
- Organization and support of communication with research institutions and analytical departments regarding exchange of information, science based consulting and expertise.

*In research and teaching:*

- Planning and giving the classes in sociology, social studies and other social and humanities subjects at secondary comprehensive schools and higher education institutions;
- Organization of training process, elaboration of training programmes, development of teaching and learning papers on respective courses.

## 5. REQUIREMENTS FOR THE MASTER'S LEVEL ACHIEVEMENTS RESULTS

A graduate of master's degree course **040100.68 Sociology** following the goals of the core training programme and professional activity must show the following system and professional competences:

### 5.1. System competences (SC)

Index No.	Unified Classifier Code	Description of competence
SC-1	SC-M1	Ability to reflect (evaluate and process) basic research methods* and work methods**
SC-2	SC-M2	Ability to offer concepts*and modules, develop and evaluate professional** tools and methods
SC-3	SC-M3	Ability to practice new research methods individually, change academic and research activity profile.
SC-4	SC-M4	Ability to improve and develop own intellectual and cultural level, build own professional and career trajectories.
SC-5	SC-M5	Ability to make management decisions, evaluate their

		possible consequences and be responsible for them.
SC-6	SC-M6	Ability to analyze, verify and evaluate the completeness of information, if necessary complete and generate missing data, work under conditions of uncertainty.
SC-7	SC-M7	Ability to establish comprehensive (including intercultural) communication and manage it.
SC-8	SC-M8	Ability to perform professional and particularly research activities within an international community

\* option for academic master's plan. \*\*option for applied master's plan.

## 5.2. Professional competences

Competence code		Description of competence
Index No.	Unified Classifier	
<b><i>Instrumental competences (PC)</i></b>		
PC-1	ИК-М1.2.ПД_6.2С	Ability to organize own professional activity following legal and professional regulations.
PC-2	ИК-М1.3.ЭД_5.6 КД_5.6 С	Ability to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity
PC-3	ИК - М1.2.НИД_7.1 С	Ability to set goals and objectives for research in various spheres of sociology, achieve them through modern research methods and application of modern domestic and foreign experience and with involvement of modern equipment, appliances and information technologies
PC-4	ИК - М1.2.ПД_1.2_1.3 С	Ability to prepare and introduce research and development projects and analytical studies in accordance with specification documents.
PC-5	ИК - М1.2. ПД6_1.2_1.3 С	Ability to offer and recommend social problems solutions, elaboration of mechanisms for coordinating the interests of social groups and communities.
PC-6	ИК-М1.3.ПД_1.2_1.3. ПД6_1.3	Ability to manage social projects on public opinion research, organization of marketing services, social expertise of political and sci-tech solutions.
PC-7	ИК-М2.1.1/2._2.4.1 С	Ability to keep verbal and written communication in Russian (official) language as part of professional and academic communication.
PC-8	ИК - М2.4.2.-2 С	Ability to communicate in foreign languages fluently for the purposes of professional and academic communication.
PC-9	ИК-М3.2_4.4 С	Ability to accomplish and report the results using presentation methods and techniques.
PC-10	ИК-М4.5 С	Ability to satisfy information security requirement, including protection of official secrets while performing professional activity.
PC-11	ИК - М4.1.М4.3. М4.4.М4.6. С	Ability to collect, process and interpret data required for making judgments about relevant social, research and

		ethical problems, involving application of high technologies.
PC-12	ИК - М5.3. С	Ability to explain professional problems and situations using basic terms and principles of philosophy, sociology and humanities to solve problems at the intersection of disciplines and allied professional areas.
PC-13	ИК – М7.1. С	Ability to apply sociological research methods for studying topical social issues and for identification of social groups demand and interest.

***Social and personal competences (SPC)***

PC-14	SPC-M1	Ability to set and maintain legal and ethical standards for professional and social activities.
PC-15	SPC-M2	Ability to use social and multicultural diversity for social and professional problem solving.
PC-16	SPC-M3	Ability to define and communicate common goals in professional and social activity.
PC-17	SPC-M4	Ability to adopt interpersonal communication strategies
PC-18	SPC-M5	Ability to promote healthy lifestyle principles, leading by personal example.
PC-19	SPC-M6	Ability to solve worldview, social and personally important problems
PC-20	SPC-M7	Ability to build professional career and make choices applying social responsibility principles.
PC-21	SPC-M8	Ability to generate brand new ideas and products; be creative and self-motivated.
PC-22	SPC-M9	Ability to create, describe and enforce technical requirements and regulations in the profession.

\* option for academic master's plan. \*\*option for applied master's plan.

***Distribution of competences by types of activity:***

- **Research:** PC-1, PC-3, PC-4, PC-9, PC-11, PC-12, PC-13, PC-16, PC-18, PC-21;
- **Project development activities:** PC-1, PC-3, PC-4, PC-5, PC-6, PC-21;
- **Social project activity:** PC-1, PC-3, PC-4, PC-5, PC-6, PC-19, PC-20;
- **Project management:** PC-1, PC-3, PC-4, PC-9, PC-10, PC-11, PC-14, PC-15, PC-16, PC-17, PC-19, PC-22;
- **Analytics:** PC-1, PC-2, PC-3, PC-4, PC-11, PC-12;
- **Expert activity:** PC-1, PC-2, PC-3, PC-4, PC-11, PC-12;
- **Advisory activity:** PC-1, PC-2, PC-3, PC-4, PC-5, PC-13,
- **Teaching:** PC-1, PC-3, PC-4, PC-14, PC-18, PC-19, PC-21.

## 6. REQUIREMENTS FOR THE STRUCTURE OF CORE TRAINING PROGRAMMES AT THE MASTER'S LEVEL

The core training programme at master's level envisages studying the following course cycle disciplines and sections (table 2):

- practice and research work;
- final state attestation.

Table 2

## Structure of master's CTP

*The structure is changeable subject to peculiarities of the master's level core training programme*

CTP Course Cycle Code	Course cycle, sections and estimated results	Workload (units)	List of disciplines for elaboration of tentative programmes, as well as textbooks and tutorials	Codes of formed competences
<b>M.1</b>	<p><b>Humanitarian, sociological and economic cycle</b></p> <p><b>Basic part</b></p> <p>Upon completion of the basic part a student must <b>know</b>:</p> <p>Basic methodological principles underlying social studies;</p> <p>methods of scientific evidence and types of explanation in social science;</p> <p>professional terminology, including foreign, used in scientific texts;</p> <p>fundamental structure of the social science, its main categories, approaches and problems, and key sociology terms, such as social structure, stratification, social institution, social interactions, class, gender, identity and other;</p> <p>history of social studies, contribution made by leading modern and classical sociologists;</p> <p>methodology and methods of social studies and data analysis as well as presentation of research findings;</p> <p><b>be able to:</b></p> <p>compare and apprise that or another approach or scientific theory in the area of personal expertise;</p> <p>keep verbal and written professional communication in foreign language;</p>	6.12	<p>1. Contemporary Sociological Theory;</p> <p>2. Methodology and research methods in sociology</p>	<p>SC-M1</p> <p>SC-M2</p> <p>SC-M3</p> <p>SC-M4</p> <p>IC-6</p> <p>IC-7</p> <p>IC-8</p> <p>IC-9</p> <p>IC-11</p> <p>IC-12</p> <p>IC-13</p> <p>IC-14</p> <p>IC-15</p> <p>SPC-1</p> <p>SPC-2</p> <p>SPC-3</p> <p>SPC-4</p> <p>SPC-5</p>



	<p>use main sociological terms and theories as a social research tool;</p> <p>reconstruct the history of science in the area of personal expertise;</p> <p>show the interplay between theory and research methods in a particular sociological research;</p> <p>use modern methods of collection and analysis of sociological data;</p> <p>build various models in data interpretation;</p> <p>acquire new knowledge and skills, expand and enhance own academic competence;</p> <p>formulate and defend own research findings in a discussion;</p> <p>have skills of:</p> <p>critical sociological thinking based on scientific reflection abilities;</p> <p>translation of scientific texts from/into foreign languages;</p> <p>organization and conduct of sociological research;</p> <p>presentation and defending acquired research findings.</p>			
<b>M.2</b>	<b>Programme cycles</b>	<b>48-54</b>		SC-M1
	<b>Basic part</b> (knowledge and skills to be determined in accordance with the CTP)	<b>4-18</b>		SC-M2
				SC-M3
	<b>Variative part</b> (knowledge and skills to be determined in accordance with the CTP)	<b>30-50</b>		SC-M4
				PC-6
				IC-7
				IC-8
				IC-9
				IC-11
				IC-12

				IC-13 IC-14 IC-15 SPC-1 SPC-2 SPC-3 SPC-4 SPC-5
M.3	<b>Practical training and research work</b> (Practical knowledge and skills to be determined in accordance with the CTP)	<b>36-40</b>		SC-M1
		12	Research and development practical training	SC-M2 SC-M3
		18-22	Research seminar	SC-M5
		6	Course paper	SC-M6 SC-M7 SC-M8 IC-1 IC-2 IC-3 IC-4 IC-5 IC-6 IC-10 IC-11 IC-12 IC-13 IC-14

				SPC-6 SPC-7 SPC-8 SPC-9 SPC-1
M.4	<b>Final state attestation</b>	24	Preparation and defense of master's thesis	SC-M1 SC-M2 SC-M6 IC-2 IC-3 IC-4 IC-6 IC-8 IC-10 IC-13 IC-15 SPC-3 SPC-6 SPC-8 SPC-9
	<b>Total workload per core training programme</b>	120		

## 7. REQUIREMENTS FOR THE TERMS OF CORE TRAINING PROGRAMMES IMPLEMENTATION AT THE MASTER'S LEVEL

### 7.1. General requirements for implementation of core training programmes

7.1.1 Before developing a new core training programme it is important to define the main target (mission) of the programme, goals of the core training programme both in training and education, paying special attention to its peculiarities, training specialization, scholar school characteristics, requirements of the labor market.

The master's level core training programme includes curriculum, working programmes of training courses, subjects, disciplines (modules) and other materials ensuring education and quality training of students, as well as practice and research programmes, final state attestation, study schedule calendar and teaching aids aimed to ensure implementation of appropriate educational technology. The basic plan of master's programme shall not include more than 12-14 mandatory disciplines throughout the training time, including not more than 6 mandatory disciplines and not less than 6 electives (at least 3 disciplines may be elected in other training programmes). HSE undertakes to update the core training programmes annually due to development of science, culture, economics, techniques, technologies and social sphere.

7.1.2 When developing the master's level core training programmes the capabilities of the university in formation of common (general) competences of a graduate shall be defined (social and personal competences marked by systemic action). The university forms a sociocultural environment, creates conditions for comprehensive personal enhancement.

7.1.3 Implementation of a competency building approach to the curriculum must foresee widespread use of active and interactive forms of learning (computer simulations, business and role games, case study, psychological and other trainings, group discussions, results of student research groups' work, university and interuniversity teleconferences) combined with extracurricular work aimed to form and develop student's professional skills.

One of the principle forms of acquiring the professional competence related to professional activity of master's students (research, project development and social project activities) is a seminar, which is a mandatory part of the training programme. Such seminars shall be given regularly being the basis for further modification of master's student individual curriculum.

The scope of curricular shall include meetings with the representatives of Russian and foreign companies, master-classes of experts and specialists.

The proportion of interactive lessons shall be determined in accordance with the aim (mission) of the programme, specific features of student contingent, content of relevant disciplines, and shall in total comprise at least 40 per cent of class hours (determined in accordance with CTP specific features). Lectures shall not exceed 40 per cent of total class hours.

7.1.4. The basic disciplines of the professional cycle shall include assignments aimed at development of professional activity competences master's students prepare for, to the extent enabling formation of corresponding common cultural and professional competences.

7.1.5. The master's programme shall include electives comprising at least 50% of total credit units.

7.1.6. The maximum workload shall not exceed 54 academic hours per week including all types of class work and extracurricular (independent) learning activities aimed at mastering the core training programme and optional disciplines that are set up in addition to the core training programme provided that such disciplines are not mandatory for students.

The volume of optional disciplines (not mandatory for students) that are not included into 120 credit units shall be determined by the authors of the master's programme and reflected in the basic curriculum.

7.1.7. In order to ensure high quality of education and equal conditions for master's students (especially for those who graduated from bachelor/specialist programmes in other universities) bridging programmes can be offered. The content of such programmes depends on actual enrolment of students and shall be reflected in the basic curriculum.

7.1.8. The maximum number of class hours per week for full time course of the core training programme amounts to 16 academic hours (20 academic hours including seminars). This does not bridging programmes.

7.1.9. In case the master's level core training programme is adopted for other modes of study, the maximum number of class hours shall be determined in accordance with the resolution of the Government of the Russian Federation dated February 14, 2008 No. 71 On Approval of Standard Provisions for Educational Institutions of Higher Professional Education (HEI)<sup>1</sup>.

7.1.10. Overall vacation time per academic year totals 7-10 weeks, including at least 2 week in winter.

7.1.11. The university must enable students to participate in formation of their own training programme, including possible elaboration of individual training programmes.

7.1.12. The university must familiarize students with their rights and obligations at formation of the training programme, clarify that elected disciplines (modules, courses) become mandatory for them, and the total workload shall not be less than indicated in the curriculum.

7.1.13. HSE undertakes to apply innovative educational technologies: business games, distance learning, group project work, e-learning courses in English jointly with European universities, interactive lectures, project work at vocation (corporate) academic departments and other.

*(For example, aimed at development of teamwork skills, interpersonal communication, decision-making, leadership (interactive lectures, group discussions and projects, case studies and simulations, role-playing games, trainings and other technologies), teaching by giving original courses made up on the basis of research findings by HSE scholar schools, with due account of regional and professional features, provided that content standards are met and graduates' competences are formed as determined by the HSE educational standard).*

7.1.14. Master's level programmes must include laboratory practicums and/or practical studies of basic disciplines (modules) aimed at formation of skills and knowledge of sociological research methods and methodology, applied statistics approaches, and disciplines (modules) of variative part working programmes of which lead to formation of corresponding skills and abilities.

7.1.15 Along with those established by legislative acts and other regulatory documents, students have the following rights and obligations:

- Right to elect disciplines (modules, courses) within the scope of time limits allotted for mastering the disciplines (modules, courses) of the core training programme;
- Right to get advice from university officials on election of disciplines (modules, courses) and their impact on future training specialization;
- Right to transfer credits for disciplines (modules, courses) undertaken in another university supported by corresponding academic transcripts;
- Students must complete all assignments stipulated by the training programme in time.

## 7.2. Requirements for Practice trainings and Field experience of students.

### 7.2.1 Practice trainings requirements

Practice training is a mandatory part of the core training programme at master's level. It is a type of training activity that is oriented on professional training of students.

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<sup>1</sup> In case there is only one mode of training and an express stipulation for that is made in the educational standard earlier, this clause shall be excluded.

The following types of practice trainings are afforded for this course of master's programme: research and development practice and/or field internship (including preparation of graduate qualification thesis).

The actual types of practical trainings shall be specified by the core training programme of the university. The goals and objectives, programmes and reporting forms shall be determined for each type of practical training. The practical trainings may take place in external organizations (research institutes, commercial companies, enterprises) or at academic departments and laboratories of the university that have relevant staff, scientific and technical potential, including vocational (corporate) academic departments.

#### 7.2.2 Requirements for research work of students.

Research work of students is a mandatory part of the master's core training programme aiming at formation of common cultural and professional competences in accordance with the requirements of HSE educational standard and the core training programme.

The research seminar is the main feature of students research work. The objective of the research seminar is the formation of research skills while working on the master's thesis.

The main objectives of the research seminar are:

- Professional orientation work with students, enabling them to choose specialization and research topics;
- Teaching of academic skills, including preparation for and performance of research, writing of research papers;
- Discussion of projects and final research papers of students;
- Formation of students' academic discussion skills and research findings presentation skills.

The main forms of planning and modification of student's individual research work is a subject rationale, discussion of structure and interim research findings at the research seminars. When performing a research work and defending its results, an extensive discussion must be conducted throughout the academic departments of the university involving employers and leading researchers, enabling to assess the level of knowledge, skills and competences acquired by a student. It is also important to assess competences related to the development of professional mindset and a particular level of culture.

#### 7.3 Staffing issues of the training process

The implementation of core training programmes at the master's level shall be accomplished by the faculty members with basic education with corresponding specialization in subject they teach and who perform research or/and methodological activity on a regular basis. At least 20% of faculty members who hold top corporate positions or work at subject-oriented companies shall be engaged in the educational process and teaching of professional cycle disciplines. At least 80% of faculty members (fulltime equivalent), engaged in the professional cycle of the training programme and research seminars, shall hold Russian or foreign degrees and ranks. Moreover, at least 12% (15%<sup>2</sup> recommended) of faculty members shall hold the doctoral degree (including PhD degrees obtained abroad, duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree.

When implementing master's programmes focused on training of researchers and academic staff, at least 50% (80% recommended<sup>3</sup>) of faculty members who are engaged in the educational process must hold candidate/doctoral degree (including PhD degrees obtained abroad, duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree.

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<sup>2</sup> Ideally, this rate shall not be less than the rate indicated in federal state educational standard of higher professional education for master's programmes in this area.

<sup>3</sup> Ideally, this rate shall not be less than the rate indicated in federal state educational standard of higher professional education for master's programmes in this area.

Overall supervision of academic content and training part of the master's programme shall be performed by a full-time faculty member of the university who holds a doctoral degree or a PhD (duly recognized and equivalence of which has been ascertained) and/or a full professor academic degree in a corresponding area and whose employment history includes at least 3 years in a higher education institution.

Such full-time faculty member may supervise not more than 2 master's programmes at a time; a faculty member who holds more than one office shall not supervise more than 1 master's programme.

Direct supervision of graduate students shall be performed by supervisors who hold academic degree or academic rank.

Master's programmes supervisors shall conduct their own research (creative) projects and participate in research (creative) projects, publish in local academic periodicals (including journals listed by the Higher Attestation Commission) and/or foreign peer-review journals, papers of national and foreign conferences, academic symposiums in the specified area, upgrade qualifications at least once per five years.

7.4 The core training programme shall be fully supported by relevant teaching and learning materials for all courses, disciplines (modules) of the CTP. The content of each discipline (course, module) shall be available in Internet or local network of the university.

Each student mastering the core training programmes at master's level shall have an access to the Internet, databases and library fully stocked with materials following the list of disciplines (modules) of the master's programme.

Each student shall be provided with at least one tutorial and one study guide in hard copy and/or electronic edition for each discipline of the core training programme.

The library funds shall be well-stocked with the hard copy and/or electronic editions of study materials and academic literature related to the disciplines of the general scientific and professional cycles issued within last 5 years.

Additional literature stock shall include official, reference and periodical editions in the amount of 1-2 copies per 100 students.

Each student shall have an access to library stocks and digital journals, including at least 10 local editions listed by the Higher Attestation Commission and at least 10 leading foreign editions related to the professional cycle. Students shall have an opportunity to exchange information with local and foreign higher education institutions, enterprises and companies, have an access to state-of-the-art professional databases, information and reference search engines (sociological data bank, joint economic and social data archive, Integrum).

#### 7.5 Funding of the educational process

When launching a new core training programme the Academic council of the university approves amount of finance allocated for implementation of a corresponding core training programme.

The core training programme funding shall be accomplished within the determined per capita financing limits.

The additional incentives fund as a part of total HSE payroll budget shall not be less than 30%.

#### 7.6 Material and technological support of the training process

The higher education institution which implements the core training programmes at the master's level shall possess sufficient material and technical resources enabling all types of disciplinary and interdisciplinary training, laboratory, practical and research work of students subject to the curricular of the university and applicable sanitary regulations and fire protection norms.

The minimum list of material and technical resources required for implementation of master's level programme includes:

- Laboratories;
- Specially equipped rooms and classrooms;
- Computer classrooms;

- Workshops.

In order to use electronic editions the university guarantees availability of a workstation with Internet access in a computer classroom for each student undertaking the individual training. The university shall insure that at least 25 per cent of students have the simultaneous individual access to such system.

## 8. QUALITY ASSESSMENT UPON COMPLETION OF CORE EDUCATIONAL PROGRAMMES

### 8.1 Requirements to ongoing performance assessment and interim attestation

8.1. The University undertakes to ensure the quality of training, including through:

- Elaboration of training quality policies involving the representatives of employers;
- Monitoring and regular reviewing of training programmes;
- Development of reliable knowledge, skills and competences assessment procedures for students and graduates;
- Securing professional integrity of the faculty members;
- Conducting self-assessment surveys using the agreed criteria to assess activities (strategies) and compare them to other higher education institutions with the involvement of the representatives of employers;
- Sharing the results of its activities, plans and innovation with public.

Quality assessment of mastering the core training programmes shall include ongoing student performance assessment, student interim attestation and final state attestation of graduates.

8.1.2 The particular forms and procedures of ongoing and interim student performance assessment for each discipline shall be elaborated by the university and communicated to students within first month of their studies.

8.1.3 In order to assess the conformity of student personal achievements to gradual requirements of the corresponding CTP (ongoing performance assessment and interim attestation) the university creates pool of assessment tools containing typical assignments, tests, assessment techniques that enable to assess knowledge, skills and obtained competences. The pool of assessment tools shall be developed and approved by the university.

The pool of assessment tools shall be complete, adequately cover HSE educational standard for this training programme and shall correspond with goals and objectives of the master's programme and its curriculum. They serve to assess quality of common cultural and professional competences acquired by the graduate.

When developing assessment tools for quality control of mastering modules, disciplines, practice trainings by the students, all types of connections between integrated knowledge, skills and competences shall be considered in order to evaluate the quality of acquired professional competences by types of professional activities and overall readiness level of graduates for further professional activity.

When developing the assessment tools it is essential to make provision for assessment of students' creative abilities, readiness to search new tasks solutions resulting from lack of specific knowledge and absence of generally accepted patterns of professional behavior. Along with individual assessment, forms of group and peer assessment shall be used: reviewing by students of works of each other; acting as an opponent to another student's paper, project, qualification thesis, research papers and other; expert evaluation by group of students, faculty members, employers, and other.

8.1.4 Students and representatives of the employers must have an opportunity to evaluate content, organization and quality of the training process, as well as work of certain faculty members.

8.1.5 The University must ensure that ongoing performance assessment and quality control of acquired competences as much as possible approach the conditions of their future professional activities. For this purpose beside the teachers of corresponding disciplines the employers



(representatives of interested companies, research institutes and enterprises), faculty members, who teach allied subjects and others shall be actively involved on an expert basis.

## 8.2 Requirements to final state attestation of the graduates

8.2.1 Final state examination evaluates the conformity of graduates' professional qualification with HSE educational standard.

Final state examination includes the defending of qualification paper.

The requirements to content, scope and structure of qualification paper (project) shall be determined in accordance with Regulations of Final State Attestation of higher education institutions graduates approved by a federal government body that is authorized to develop state policies and legal acts in high education, as well as with this HSE educational standard insofar as it relates to master's core training programmes.

The final qualification paper shall be performed in a form of master's thesis and written during practice training and research work period. The paper is a logically-coherent own work of a student closely related to a solution of tasks the graduate prepares for (research activities, training and education, project development, managerial, creative work). The subject of final qualification papers shall be aimed at solution of professional tasks indicated in clause 4.4 (master's professional tasks) of this HSE educational standard.

The final qualification paper shall show student's ability to use acquired knowledge, skills and competences (both professional and common cultural), find modern solutions to professional tasks, professionally communicate the specific information, give scientific reasons and defend own point of view.

## 9. THE LIST OF MEMBERS OF ACADEMIC COMMUNITY AND EMPLOYERS THAT PARTICIPATED IN DEVELOPMENT OF HSE EDUCATIONAL STANDARD:

Alexander Chepurenko – Dean of the Faculty of Sociology, HSE

Andrey Kozhanov – Deputy Dean of the Faculty of Sociology, HSE

## COMPARATIVE ANALYSIS OF REQUIREMENTS FOR COMPETENCES BY THE FEDERAL STATE EDUCATIONAL STANDARD AND NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF ECONOMICS STANDARD

In recent years, an increasing number of universities have their own university standards. In this case, a necessary component of monitoring of educational programs is a comparative analysis of the requirements of the FSES and the university standard. The main purpose of such analysis is to show that the requirements of the university standard are not lower than the requirements of FSES.

### **Comparison of the requirements for the competences**

Table 1 presents the results of a comparative analysis of the requirements of the FSES and the university (HSE) standard which consists in the allocation of competencies that can be estimated on the basis of the same or similar descriptors (signs of mastering ).

Table 2 gives the wording of competencies, further comprising the university standard (beyond the requirements of the FSES). It is basically social and personal competencies (CPC), the most sophisticated in terms of their assessment.

Table 3 data suggest three groups of competences of analyzed standards :

- 1) The same or very similar wording marked for nine competencies. They are highlighted in the table 3 *in bold* (pairs FSES/HSE №№ 1,8,9,11,14,15,16,17,19);
- 2) Competence that can be accessed on the basis of identical or similar descriptors (signs of mastering) are highlighted *in bold italics* – nine competences (№№ 2,3,4,10,12,13,18,20,21);
- 3) *Regular font* is used in the formulations relatively united in one group - №№ 5, 6, 7, 22. Here, the requirements of the university standard overlap the FSES, which should be confirmed by the relevant wording of the descriptors.

It should also be noted that the request of the FSES in some cases corresponds to several requirements of the university standard. To some extent this is connected with the fact that the formulation of the university standard are less cumbersome.

Table 1

**RESULTS OF COMPARATIVE ANALYSIS OF REQUIREMENTS FOR COMPETENCES BY  
THE FEDERAL STATE EDUCATIONAL STANDARD FOR HIGHER PROFESSIONAL  
EDUCATION AND NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF  
ECONOMICS: Master program for the specialization *040100 Sociology***

**CC** –common cultural competences; **SC** – systemic competences; **PC** - professional competences

№ п/п	COMPETENCES	
	FEDERAL STATE EDUCATIONAL STANDARD (FSES)	HIGHER SCHOOL OF ECONOMICS (HSE)
1	<b>CC-1 Ability to store and update the potential of personal, intellectual and cultural growth</b>	<b>SC-4 Ability to improve and develop own intellectual and cultural level, build own professional and career trajectories.</b>
2	<i>CC – 2 Ability to use advanced knowledge of legal and ethical standards in the planning and evaluation of the consequences of professional activities, in the development and implementation of socially significant projects</i>	<i>PC -4 Ability to prepare and introduce research and development projects and analytical studies in accordance with specification documents.</i>
3	<i>CC–3 Ability to freely use the Russian and foreign languages as a means of business communication; to possess the skills of editing and translation of professional texts</i>	<i>PC -7 Ability to keep verbal and written communication in Russian (official) language as part of professional and academic communication.</i>  <i>PC -8Ability to communicate in foreign languages fluently for the purposes of professional and academic communication.</i>
4	<i>CC –2 Ability to use advanced knowledge of legal and ethical standards in the planning and evaluation of the consequences of professional activities, in the development and implementation of socially significant projects</i>	<i>PC -1 Ability to organize own professional activity following legal and professional regulations.</i>
5	CC–5 Ability to work independently and in a team, to make management decisions	SC-5 Ability to make management decisions, evaluate their possible consequences and be responsible for them <i>Overlaps FSES with the extension of competence descriptors</i>

6	CC-6 Ability to apply basic terms and principles of philosophy, sociology and humanities in educational and professional areas	PC -2 Ability to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity <i>Overlaps FSES with the extension of competence descriptors</i>
7	CC-7 Ability to acquire new knowledge using modern educational and information technology	SC-5 Ability to analyze, verify and evaluate the completeness of information, if necessary complete and generate missing data, work under conditions of uncertainty. <i>Overlaps FSES with the extension of competence descriptors</i>
8	<b>CC-8 Ability to practice new research methods individually, change academic and research activity profile</b>	<b>SC-3 Ability to practice new research methods individually, change academic and research activity profile.</b>
9	<b>CC-9 Ability to collect, process and interpret data required for making judgments about relevant social, research and ethical problems, involving application of high technologies</b>	<b>PC -11 Ability to collect, process and interpret data required for making judgments about relevant social, research and ethical problems, involving application of high technologies.</b>
10	<i>PC -1 Ability to use knowledge and skills in the philosophy of social science, the latest trends and directions of modern sociological theory, methodology and methods of the social sciences with respect to problems of fundamental or applied research of social communities, institutions and processes, public opinion</i>	<i>PC -12 Ability to explain professional problems and situations using basic terms and principles of philosophy, sociology and humanities to solve problems at the intersection of disciplines and allied professional areas.</i>
11	<b>PC-2 Ability to set goals and objectives for research in basic and applied fields of sociology (in accordance with profile of the core training programme of Master's level), achieve them through modern research methods and application of modern domestic and foreign experience and with involvement of modern equipment, appliances and information technologies</b>	<b>PC -3 Ability to set goals and objectives for research in various spheres of sociology, achieve them through modern research methods and application of modern domestic and foreign experience and with involvement of modern equipment, appliances and information technologies</b>
12	<i>PC -3 Ability to develop new theories, models, research methods, skills of developing new methodological approaches with the goals and research tasks</i>	<i>SC-2 Ability to offer concepts*and modules, develop and evaluate professional** tools and methods</i>
13	<i>PC -4 Ability and willingness to professionally prepare scientific and technical documents, research reports, present the results of research taking into account the characteristics of the target audience</i>	<i>PC -9 Ability to accomplish and report the results using presentation methods and techniques</i>
14	<b>PC -5 Ability to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity</b>	<b>PC -2 Ability to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity</b>

15	<b>PC –6 Ability to use sociological methods to study actual social problems, for coordinating the interests of social groups and communities</b>	<b>PC -13 Ability to apply sociological research methods for studying topical social issues and for identification of social groups demand and interest</b>
16	<b>PC –7 Ability to independently develop professional sociological knowledge-based proposals and recommendations for the solution of social problems, and to develop mechanisms to reconcile the interests of social groups and communities</b>	<b>PC -5 Ability to offer and recommend social problems solutions, elaboration of mechanisms for coordinating the interests of social groups and communities.</b>
17	<b>PC –8 Ability to prepare and introduce research and development projects and analytical studies in accordance with specification documents</b>	<b>PC -4 Ability to prepare and introduce research and development projects and analytical studies in accordance with specification documents.</b>
18	<i><b>PC -9 Ability to process and analyze the data for the preparation of analytical solutions, expert reports and recommendations</b></i>	<b>SC-6 Ability to analyze, verify and evaluate the completeness of information, if necessary complete and generate missing data, work under conditions of uncertainty</b>
19	<b>PC-10 Ability and willingness to planning and manage social projects on public opinion research, organization of marketing services, social expertise of political and scientific and technical solutions</b>	<b>PC -6 Ability to manage social projects on public opinion research, organization of marketing services, social expertise of political and sci-tech solutions</b>
20	<i><b>PC -11 Ability to use specialized theoretical knowledge, practical skills and abilities for scientific and applied research, teaching, expert, analytical and consulting activities (in accordance with profile of the core training programme of Master's level)</b></i>	<i><b>PC -6 Ability to manage social projects on public opinion research, organization of marketing services, social expertise of political and sci-tech solutions</b></i>
21	<i><b>PC -12 Ability to use modern methods of collecting, processing and interpreting complex social information (in accordance with profile of the core training programme of Master's level) for formulating and solving organizational and managerial tasks, including those outside the immediate scope of activities</b></i>	<i><b>SC-5 Ability to make management decisions, evaluate their possible consequences and be responsible for them.</b></i>  <i><b>SC-6 Ability to analyze, verify and evaluate the completeness of information, if necessary complete and generate missing data, work under conditions of uncertainty.</b></i>
22	<b>PC –13 Ability to use the acquired knowledge in teaching of sociology (in-depth knowledge of basic schools and directions, the ability to sociological reflection)</b>	Advanced knowledge of basic schools and directions, the ability to sociological reflection is provided with a set of descriptors of a number of competencies for master's level (particularly SC-6, PC-1, PC-2, PC-4, PC-9, PC-11, PC-13 etc.)

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Table 2

Additional competencies of HSE educational standard compared with Federal state educational standard FSES

№ п/п	Competences	Comment
1.	SC-1 Ability to reflect (evaluate and process) basic research methods* and work methods**	It is recommended to use with the <i>extension</i> of competence descriptors contained in the modernized layout of FSES: <i>ability of abstract thinking, analysis, synthesis.</i>
2.	SC-1 Ability to perform professional and particularly research activities within an international community	It is recommended to use with <i>the extension</i> of competence descriptors contained in the modernized layout of FSES: ability to manage a team in the sphere of professional activity, be tolerant in perceiving social, ethnic, religious and cultural differences
3.	PC-10 Ability to satisfy information security requirement, including protection of official secrets while performing professional activity	<i>At the graduate master's level there is need for development and evaluation of the competence provided by the FSES of bachelor of Sociology</i>
<b>Social and personal competences (SPC)</b>		
4.	PC-14 Ability to set and maintain legal and ethical standards for professional and social activities.	It is recommended to use with <i>the extension</i> of competence descriptors contained in the modernized layout of FSES: Ability to act in emergency situations, bear social and ethical responsibility for the taken decisions;  Ability to manage a team in the sphere of professional activity, be tolerant in perceiving social, ethnic, religious and cultural differences
5.	PC-15 Ability to use social and multicultural diversity for social and professional problem solving.	
6.	PC-16 Ability to define and communicate common goals in professional and social activity.	
7.	PC-17 Ability to adopt interpersonal communication strategies	
8.	PC-18 Ability to promote healthy lifestyle principles, leading by personal example.	
9.	PC-19 Ability to solve worldview, social and personally important problems	
10	<b>PC-20 Ability to build professional career and make choices applying social responsibility principles</b>	

11	PC-21 Ability to generate brand new ideas and products; be creative and self-motivated.	
12	PC-22 Ability to create, describe and enforce technical requirements and regulations in the profession.	

\* option for academic master's plan, \*\*option for applied master's plan.

It should be emphasized that the data presented in Table. 1, 2 are necessary not only to monitor educational programmes. No less important is the role of these data at the stage of development of the basic educational programmes: it will help the developers of educational programmes to avoid typical shortcomings identified during monitoring on the basis of these data.

One of the typical disadvantages is insufficient knowledge of standard requirements to the composition of the formed competencies and, as a consequence, incomplete fulfillment of these requirements, including incorrect formulations of competences prescribed by the university standard.

### **Comparison of requirements to the resource base of competencies (knowledge, skills, abilities)**

Knowledge, skills, abilities is a necessary component of competencies, their resource base. So it is important to reflect their mastering in the descriptors of those competencies, the resource base of which they are.

In educational standards of the FSES and HSE requirements to knowledge, skills and abilities are given in the structure of educational programme, in the requirements for the basic part of educational disciplines (section 6, table 2).

Requirements to knowledge, skills and abilities in studying the basic part of  
educational disciplines

№ п/п	knowledge, skills, abilities	
	FSES (section 6, table 2)	HSE (section 6, table 2)
Upon completion of the basic part a student must <b>KNOW</b> :		
1	basic methodological principles underlying social studies	basic methodological principles underlying social studies
2	methods of scientific evidence and types of explanation in social science;	methods of scientific evidence and types of explanation in social science;
3	professional terminology, including foreign, used in scientific texts.	professional terminology, including foreign, used in scientific texts.
4		fundamental structure of the social science, its main categories, approaches and problems, and key sociology terms, such as social structure, stratification, social institution, social interactions, class, gender, identity and other;
5		history of social studies, contribution made by leading modern and classical sociologists;
6		methodology and methods of social studies and data analysis
7		methodology and methods of social studies and data analysis; rules for the organization and conduct of sociological research as well as presentation of research findings;
Upon completion of the basic part a student must <b>BE ABLE</b>		
1	compare and apprise that or another approach or scientific theory in the area of personal expertise;	compare and apprise that or another approach or scientific theory in the area of personal expertise;
2	keep verbal and written professional communication in foreign language	keep verbal and written professional communication in foreign language
3		use main sociological terms and theories as a social research tool;
4		use modern methods of collection and analysis of sociological data;



5		build various models in data interpretation;
6		acquire new knowledge and skills, expand and enhance own academic competence;
7		formulate and defend own research findings in a discussion
Upon completion of the basic part a student must <b>HAVE SKILLS OF:</b>		
1	critical sociological thinking based on scientific reflection abilities;	critical sociological thinking based on scientific reflection abilities;
2	translation of scientific texts from/into foreign languages;	translation of scientific texts from/into foreign languages;
3		organization and conduct of sociological research
4		methodology of presentation and defending acquired research findings

As we can see, the difference of the basic part of educational disciplines is accompanied by increased requirements of HSE educational standard to the resource base of competencies: with full repetition of requirements of the FSES the university (HSE) standard contains additional requirements to knowledge, skills and abilities (four, five, and two additional requirements, respectively).

National Research University Higher School of Economics (HSE)

CONFIRMED:

GENERAL CURRICULUM  
040100.68 "Sociology" Master training  
Master's Program "Integrated Social Analysis"

Faculty of Sociology

Learn years: 2013/2014 - 2014/2015

Learn term: 2 years

Learn Form: Full Time

Degree: Master

Block code, Position	Name of subject (section)	Hours in standart	Entire hours for plan	Week count	Credits count	Hours and credits by years				Final control (Exam / Test)
						1		2		
						Entire hours	Credist	Entire hours	Credist	
	Courses for Adaptation									
1	Processing of Sociological Information		270	5,0	0,0	270	0,0			
M.1	General Courses		432	8,0	12,0	288	8,0	144	4,0	
1	Required		432	8,0	12,0	288	8,0	144	4,0	
1.1	Contemporary Sociological Theory: Models of Explanation and the Logic of Sociological Research		288	5,3	8,0	288	8,0			
1.2	Methodology and Research Methods in Sociology		144	2,7	4,0			144	4,0	
M.2	Programme Specific Courses		1800	34,3	48,0	1368	36,0	432	12,0	
M.2.B	Required		144	2,7	4,0	144	4,0	0	0,0	
9	Theory and Practice of Online Research		144	2,7	4,0	144	4,0			

<b>M.2.B</b>	<b>Electives</b>		<b>1656</b>	<b>31,6</b>	<b>44,0</b>	<b>1224</b>	<b>32,0</b>	<b>432</b>	<b>12,0</b>	
1	Electives (9 from 24)		1656	31,6	44,0	1224	32,0	432	12,0	
1.1	Electives (1st year)		1224	23,6	32,0	1224	32,0			
1.1.1	Biographical Method in Sociology		216	4,0	6,0	216	6,0			
1.1.2	Cultural Practices of (post)Modernity in the Context of the Theory of Modernity		216	4,0	6,0	216	6,0			
1.1.3	Methods of Sampling		216	4,0	6,0	216	6,0			
1.1.5	Sociological Analysis of Ideology		216	4,0	6,0	216	6,0			
1.1.7	Sociology of Public Opinion		144	2,7	4,0	144	4,0			
1.1.8	Sociology of Risk		216	4,0	6,0	216	6,0			
1.1.10	Wittgenstein and Social Theory		144	2,7	4,0	144	4,0			
1.1.11	Cultural Sociology		144	2,7	4,0	144	4,0			
1.1.24	Sociology of Childhood		144	2,7	4,0	144	4,0			
1.1.26	Political Power: Theoretical Discourse and Research Models		216	4,0	6,0	216	6,0			
1.1.27	Environmental Sociology		216	4,0	6,0	216	6,0			
1.1.28	History of Social Movements		216	4,0	6,0	216	6,0			
1.1.29	Qualitative Data Analysis Using Atlas.ti		216	4,0	6,0	216	6,0			
1.1.30	Individualization and Intimacy		216	4,0	6,0	216	6,0			
1.1.32	Courses from other MA Programmes		216	4,0	6,0	216	6,0			
1.2	Electives (2nd year)		432	8,0	12,0			432	12,0	
1.2.17	Methods and Practices in Media Research		144	2,7	4,0			144	4,0	
1.2.18	Social Geography of Post-Soviet Russia: Cultural Landscape		144	2,7	4,0			144	4,0	
1.2.18	Reflexive Sociology		144	2,7	4,0			144	4,0	
1.2.20	Comparative-Historical Method in Social Research		144	2,7	4,0			144	4,0	
1.2.20	Sociology of Gender		144	2,7	4,0			144	4,0	
1.2.22	(Post)modern City: Theories and Research Tactics		144	2,7	4,0			144	4,0	
1.2.23	Anthropology of Total Institutions		144	2,7	4,0			144	4,0	
1.2.26	Courses from other MA Programmes		144	2,7	4,0			144	4,0	
<b>M.3</b>	<b>Prtactice and Researches</b>		<b>1332</b>	<b>22,7</b>	<b>36,0</b>	<b>558</b>	<b>16,0</b>	<b>774</b>	<b>20,0</b>	
1	Research Seminar "Integrated Social Analysis"		684	10,6	18,0	342	10,0	342	8,0	Test

2	Term papers Term Paper		216	4,1	6,0	216	6,0			
3	Scientific and Research Practice		432	8,0	12,0			432	12,0	
<b>M.4</b>	<b>Final Validation</b>		<b>864</b>	<b>17,0</b>	<b>24,0</b>	<b>0</b>		<b>864</b>	<b>24,0</b>	
1	Graduation Thesis		864	17,0	24,0			864	24,0	
	Examination hours		540	10,0		270		270		
	<b>Total for Educational Programme</b>		<b>4428</b>	<b>82,0</b>	<b>120,0</b>	<b>2214</b>	<b>60,0</b>	<b>2214</b>	<b>60,0</b>	