

Approved by
the Academic Council
of the State University
Higher School of Economics
Minutes of 02.07.2010 No. 15

GOVERNMENT OF THE RUSSIAN FEDERATION

**EDUCATIONAL STANDARD
OF
STATE EDUCATIONAL INSTITUTION OF HIGHER EDUCATION
'STATE UNIVERSITY – HIGHER SCHOOL OF ECONOMICS'
classified as a 'national research university'**

educational program:

040100.62 "Sociology"

Level:

Bachelor

Moscow 2010

GENERAL PROVISIONS

The educational program **040100.62 "Sociology"** was approved by the Academic Council of the State educational institution of higher education State University – Higher School of Economics (hereinafter the HSE), Minutes No. 15 of 02.07.2010.

The HSE educational standard has been established following the provisions of the Federal Law No. 18-FZ 'On Higher and Postgraduate Education' as amended on 10.02.2009, article 5, clause 4:

Federal state institutions of higher education listed and approved by the decree of the RF President, as well as federal universities and universities that have been classified as national research universities, have a right to implement higher and postgraduate educational programs based on their own educational standards and specifications.

The requirements for terms of core educational program implementation as well as for the achievements included into such educational standards shall be at least equal to corresponding federal state educational standards.

The HSE standards correspond to the requirements of the Federal Law 'On Higher and Postgraduate education' as amended on 10.02.2009 No. 18-FZ.

CONTENTS

[I. APPLICATION AREA](#)

[II. TERMS, DEFINITIONS, INDICATIONS, ABBREVIATED TERMS](#)

[III. GENERAL DESCRIPTION OF THE COURSE](#)

[IV. CHARACTERISTICS OF BACHELOR'S PROFESSIONAL ACTIVITY](#)

[V. REQUIREMENTS FOR THE BACHELOR LEVEL ACHIEVEMENTS](#)

[VI. REQUIREMENTS FOR THE STRUCTURE OF CORE EDUCATIONAL PROGRAMMES AT THE BACHELOR LEVEL](#)

[VII. REQUIREMENTS FOR THE TERMS OF CORE TRAINING PROGRAMMES IMPLEMENTATION AT THE BACHELOR LEVEL](#)

[VIII. QUALITY ASSESSMENT UPON COMPLETION OF CORE EDUCATIONAL PROGRAMMES](#)

I. APPLICATION AREA

This HSE educational standard for higher professional education is a comprehensive norm for quality of higher education for the *Bachelor of Sociology*, mandatory for the HSE which implements training programs whether certified or seeking such state in this area of expertise.

II. TERMS, DEFINITIONS, INDICATIONS, ABBREVIATED TERMS

This HSE educational standard applies same terms and definitions as used in Federal Law 'On Higher and Postgraduate Education', as well as in international documents related to higher education:

Core educational (training) program – *complex of training documentation which regulates goals, expected results, content and implementation of educational process for this particular course;*

Course – *a complete body of training programs for bachelors of various specializations that are integrated based on similarity of fundamental training;*

Specialization – *a complete body of essential and typical features of that or another profession (course) in higher education that determine the orientation and focus of the training program and its content;*

Competence – *the ability to apply knowledge, skills and personal qualities (nature) for further successful activity in specified area;*

Module – *a part of the training program or subject with certain logical finality towards the specified goals and results of the training, education;*

Unit – *a fixed amount of scholastic study used for calculating academic credits;*

Training results – *acquired knowledge, skills and major competences.*

In this HSE standard the following abbreviated terms are used:

HPE – higher professional education;

CTP – core training program;

HSE ES – educational standard of the state educational institution of higher education 'State University – Higher School of Economics' which has been classified as a 'national research university';

CC – common cultural competences;

FS – federal state standard for higher professional education

III. GENERAL DESCRIPTION OF THE COURSE

Time limit and workload required for mastering the core training programs (in units) and corresponding qualification (degree) are indicated in Table 1 below.

Terms and workload and qualification of graduates

Table 1

Title of the core educational program	Qualification (degree)	Time limit required for mastering the program including the post-diploma leave	Workload in units	
	Code in accordance with adopted classification	title		
Bachelor level CTP	62	Bachelor	4 years	240*

* the workload for the core training program (full-time mode) equals 60 units per year.

The terms of mastering the core training program at the bachelor level (intra-extramural (evening), extramural or combined mods) may increase by 1 year against the time limit specified in Table 1, in accordance with the resolution issued by the HEI Academic Council.

IV. CHARACTERISTICS OF BACHELOR'S PROFESSIONAL ACTIVITY

4.1 Area of bachelor's professional activity includes:

- economics;
- science;
- culture;
- politics;
- education.

4.2 The objectives of bachelor's professional activity include:

Social processes and structures at macro and micro levels, social communities and social relations within such communities and between them, public conscience as well as results and modality effects.

4.3. A bachelor who masters the course **040100.62 Sociology** trains for the following types of professional activities:

- Scientific research (sequence of actions aimed at acquiring new knowledge in their professional area);
- Vocational and applied activities (assessment of efficiency and consequences of social and economic policies, social expertise;
- Outreach, information and consulting activities at state authorities, institutions of education, culture, healthcare, as well as in the area of social communication and other fields of professional activities;
- Project activities (analysis, planning and evaluation of current indicators that characterize objectives of the professional activity; analysis of target current ratio, and development of measures aimed at its optimization with account for available resources, creation of database for project monitoring;
- Organizational and administrative activity (in all areas of professional activity);
- Teaching.

The specific types of professional activity the bachelor trains for shall be determined by the higher education institution jointly with students, HEI academic staff and employers.

4.4. A bachelor mastering the coursework of **040100.62 Sociology** shall complete the following professional tasks following the area of professional activity and specialization:

In scientific research:

- Participation in basic and applied social research at the stage of planning, accumulation, processing and analysis of data;
- Processing of social, demographic, economic and other relevant empiric information involving wide range of resources based on application of modern information technologies, computer technologies, communication tools;
- Participation in development of surveys and abstracts;
- Interpretation of sociological research data and other empiric information involving explanatory abilities of social theory;
- Participation in development of reports, analytical briefs, professional publications, informational materials on completion of research;
- Participation in reporting the results of research, public presentations and speeches on implemented research.

In project development:

- Participation in development of methodological tools, regulatory documents and information materials for research, analytical and consulting project activity;
- Participation in research on analysis, evaluation and optimization of social indicators, processes and relations;
- Participation in development, realization and distribution of results on public opinion research project;
- Scientific and methodological, technical and informational support of marketing research for various targeted audiences, participation in development of recommendations marketing services.

In vocational and applied activities:

- Maintenance of regulatory and methodological as well as information research databases for the purpose of development and successful realization of social modernization programs for enterprises, institutions, territories and other communities;

- Determination of demands and interests of social groups, offering the mechanisms for their coordination internally and against socioeconomic priorities for development of social communities (workforce, territorial communities, etc.);
- Study of topical issues of social nature at enterprises and organizations; elaboration of measures aimed at solution of social problems;
- Elaboration of recommendations for improvement of labour organization forms at enterprises and institutions, improvement of working conditions;
- Analysis of staff composition changes at enterprises and institutions, as well as changes in professional, qualified and demographic staff structure;
- Dissemination of sociological knowledge, advisory services provided to official authorities, enterprises, institutions and organizations in solving social problems;

In organizational and administrative activity:

- Formation and analysis of information data store that enables social sphere monitoring, elaboration of administrative actions affecting the social sphere, evaluation of such actions outcomes, including examination of information sources aimed at evaluation of its necessity, sufficiency and authenticity;
- Participation in arranging the management processes within official authorities, self-government authorities, administrative and executive offices at enterprises and institutions;
- Participation and support of communication with research institutions and analytical departments regarding exchange of information, science based consulting and expertise.

In teaching:

- Planning and giving the classes in sociology, social studies and other social and humanities subjects at secondary comprehensive schools, university-preparatory schools, lyceums, institutions of secondary vocational education;
- Preparation of teaching and learning papers on social studies courses.

V. REQUIREMENTS FOR THE BACHELOR LEVEL ACHIEVEMENTS

5.1 A graduate must show such common cultural competences (CC) as:

- Ability to perceive, summarize and analyze information, set goals and choose ways of achieving them (CC-1);
- Ability to speak and write clearly, logically and persuasively (CC-2)
- Willingness to cooperate with colleagues and work in a team (CC-3);
- Ability to find management solutions in abnormal situations and be responsible for them (CC-4);
- Ability to apply normative legal documents at work (CC-5);
- Striving for personal and professional development, (CC-6);
- Ability to assess his/her strengths and weaknesses, outline a way and choose means to improve strengths and eliminate weaknesses (CC-7);
- Recognition of social significance of the profession being highly motivated for performance of professional duties (CC- 8);
- Ability to apply the fundamental principles and methods of the socioeconomic science and humanities in the performance of the professional tasks (CC-9);
- Ability to analyze socially significant problems and processes (CC-10);

- Ability to use the main principals of natural science disciplines in his/her professional activities, use methods of mathematical analysis and modeling, theoretical research and field studies (CC-11);
- Understanding of essence and value of information in the development of modern society, recognize risks and dangers, satisfy information security requirement, including protection of official secrets (CC-12);
- Knowledge of methods, ways and means of information collecting, storage and processing, strong computer skills as means of information management (CC-13);
- Ability to handle information in global network (CC-14);
- Foreign language skills sufficient for verbal communication, as well as for search and analysis of information sources in foreign languages (CC-15);
- Knowledge of safeguards for personnel and public protection from the consequences of accidents and disasters (CC-16);
- Ability to use physical education and health promotion approaches, willingness to seek better physical fitness ensuring adequate social and professional activity (CC-17);
- Ability to use knowledge of safeguards for personnel and public protection from the consequences of accidents and disasters, employment of weapons, emergency procedures, ability to evaluate life safety conditions (CC-18).

5.2. A graduate must show the following professional competences (PC):

In scientific research:

- Ability to apply basic and professional skills and knowledge in social theory and social research methods (PC-1);
- Ability to set goals and objectives for research in various spheres of sociology, achieve them through modern research methods and application of modern domestic and foreign experience and with involvement of modern equipment, appliances and information technologies (PC-2);
- Ability and willingness to participate in elaboration of scientific and technical documentation, research project reports, present the results of research identifying peculiarities of the target audience (PC-3);

In vocational and applied activities:

- Ability and willingness to apply methods and theories of social and humanitarian science when performing expert, consulting or analytical activity (PC-4);
- Ability to apply sociological methods and research for studying topical social issues, identification of demands interests of the social groups (PC-5);
- Ability to participate in elaboration of recommendations based on professional sociological knowledge aimed at social problems solutions, elaboration of mechanisms for coordinating the interests of social groups and communities (PC-6);

In project development:

- Ability to prepare and present the research and analytical projects in accordance with regulatory documents (PC-7);
- Ability to process and analyze data for further analytical solutions, expert reports and recommendations (PC-8);
- Ability and willingness to plan and perform project works related to public opinion research, organization of marketing services (PC-9);

In organizational and administrative activity:

- Ability to apply basic theoretical knowledge and practical skills for participation in scientific and applied research, analytical work and consulting (PC-10);
- Ability to use methods of collection, processing and interpretations of complex social information to solve the administrative tasks including those beyond the immediate sphere of activities (PC-11);

In teaching:

- Ability to use the acquired knowledge in teaching of sociological subjects (basic knowledge of socioeconomic and humanities subjects) (PC-12).

VI. REQUIREMENTS FOR THE STRUCTURE OF CORE EDUCATIONAL PROGRAMMES AT THE BACHELOR LEVEL

The core training program at bachelor's level envisages studying the following course cycles (table 2):

- Humanitarian, sociological and economic cycles;
- Natural science cycle;
- Profession-oriented (specialization) cycle;

and sections:

- Physical education;
- Practical training and field experience and/or research work;
- State final certification.

Each course cycle consists of both a basic (mandatory) and an elective (profession-oriented) component.

The elective (profession-oriented) component offers an opportunity to widen and/or deepen knowledge, skills specified by the content of the basic (mandatory) disciplines (modules) as well as enables students to acquire profound knowledge and skills for successful careers in the future and/or postgraduate education.

Table 2 – Structure of bachelor's CTP

CTP Course Cycle Code	Course cycle, sections and estimated results	Workload (units)	List of disciplines for elaboration of tentative programs, as well as textbooks and tutorials	Code for form completion
B.1	Humanitarian, sociological and economic cycle Basic component Upon completion of the basic part a student must know : Basic and profession-oriented principles of philosophy, logics, psychology, economics and history; Common factors of historical development of civilization; position of an individual in a historical process; factors and mechanism of historical change; Common factors of economic life of the society, methods of solution of basic economic problems within various economic systems, main micro- and macroeconomic approaches and peculiarities of their application in Russia in the modern period; main features of evolution of prime mental human	70 (68) 62 (60)	Russian Language and written language culture; English language; Logics; Psychology; Philosophy; Economic disciplines module (history of economic studies, microeconomics, macroeconomics	CC-1 CC-2 CC-3 CC-4 CC-5 CC-6 CC-7 CC-8 CC-9 CC-1 CC-1 CC-1 PC-4

	<p>functions, socio-psychological patterns of interindividual and intergroup perception and correlation, typical psychological processes in social groups;</p> <p>and be able to:</p> <p>Professionally communicate in foreign languages; use humanitarian and socioeconomic knowledge for solution of real-life problems; analyze the worldview, social and personally important philosophic issues; apply logical analysis for research and applied tasks, for validation of conclusions and evaluation of collected professional and general scientific data;</p> <p>Evaluate their own humanitarian and socioeconomic knowledge and identify the necessity of further studies;</p> <p>have skills of:</p> <p>interindividual and intercultural communication built upon respect for historical heritage and cultural traditions; application of laws when solving practical tasks; tolerant perception and socio-philosophic analysis of social and cultural diversity</p>		<p>institutional economics)</p> <p>Life safety</p>	<p>PC-7</p> <p>PC-8</p> <p>PC-1</p> <p>PC-1</p>
	Elective component (knowledge and skills to be determined in accordance with the CTP of the higher education institution)	18(8)		
B.2	<p>Mathematical and natural science cycle</p> <p>Basic component</p> <p>Upon completion of the basic part a student must:</p> <p>know:</p> <p>definitions, theorems, approaches to solutions of problems from main branches of advanced math, theory of probability and mathematical statistics;</p> <p>the current state and development trends of computer engineering, main approaches to application of information technologies when solving the professional tasks of the sociologist;</p> <p>main methods and models of applied statistics used in sociology;</p> <p>be able to:</p> <p>apply mathematical analysis and the social processes of simulation methods; use descriptive statistics and general statistical summary measurements;</p> <p>evaluate the applicability of various socio-economic data;</p> <p>apply information technologies for creation of databases, computer-based surveys, presentations of project goals and results;</p> <p>and have skills of:</p> <p>scientific analysis of social problems and processes through basic methods of mathematics and natural science;</p> <p>basic automation of computer-related problem solving in sociology;</p> <p>handling information in global networks;</p> <p>applied statistical analysis of sociological data</p>	<p>22 (19)</p> <p>19 (16)</p>	<p>Algebra and analysis</p> <p>Applied software</p> <p>The theory of probability and mathematical statistics</p>	<p>CC-1</p> <p>CC-8</p> <p>CC-9</p> <p>CC-1</p> <p>CC-1</p> <p>CC-1</p> <p>PC-2</p> <p>PC-3</p> <p>PC-5</p> <p>PC-7</p> <p>PC-8</p> <p>PC-9</p> <p>PC-1</p> <p>PC-1</p>
	Elective component (knowledge and skills to be determined in accordance with the CTP of the higher education institution)	3		
5.3	<p>Profession-oriented cycle</p> <p>Basic (general professional) component</p> <p>Upon completion of the basic component a student must:</p>	<p>122</p> <p>(128)</p>	<p>Social science theory</p> <p>Methodology and methods in sociology</p>	<p>CC-5</p> <p>CC-5</p>

	<p>know: the main classic and modern sociological theories and schools; the methodological grounds for sociological research, principal methods of collection and analysis of sociological data; theoretical foundations of sociological disciplines; the main factors in integrated social processes and functioning mechanisms of major social communities; main factors of socio-economic, political and management processes, principal approaches to their study, as well as peculiarities of the application in Russia; the main theoretical models and research methods that describe social action, social perception, communication and interaction at micro and macro levels;</p> <p>be able to: produce, select, process and analyze data on social processes and social communities; apply relevant methods of data collection and analysis, recognize limitations, evaluate quality (validity and reliability) of sociological data; participate in project work and accomplish own analytical projects; present the results of research and analytical work to public and professional audience;</p> <p>have skills of: application of fundamental sociological knowledge in practical work; social data analysis by using statistical software packages; obtaining professional information from various sources, including Internet and foreign literature.</p>	104 (110)	Economic sociology Research seminar Economic and social statistics Demography Social structure and social stratification Social and economic anthropology Economic sociology training workshop Data analysis in sociology Course paper	CC-1 CC-2 CC-3 PC-1 PC-2 PC-3 PC-4 PC-5 PC-6 PC-7 PC-8 PC-9 PC-10 PC-11 PC-12
	<p>Elective component (knowledge and skills to be determined in accordance with the CTP of the higher education institution). Following the traditions of the higher education institution and needs of the local labour market elective specialization modules can be integrated.</p>	18		
B.4	Physical education	2		CC-1
B.5	<p>Practical training and field experience Practical knowledge and skills to be determined in accordance with the CTP of the higher education institution</p>	12 (11)		CC-1 CC-2 CC-3 CC-4 CC-5 CC-6 CC-7 CC-8 CC-9 CC-10 PC-1 PC-2 PC-3 PC-4 PC-5 PC-6 PC-7 PC-8 PC-9

				PC-5 PC-5
5.6	Final state certification**	12		CC-2 CC-5 CC-5 PC-5 PC-5 PC-8 CC-5 CC-6 CC-7 CC-5 CC-5 PC-2 PC-3
	Total workload per core training program	240		

* - The workload per cycles B.1, B.2 u B.3 and sections B.4 and B.5 includes all types of formative and interim assessments

** - Final state certification includes preparation and defending a bachelor's graduate qualification thesis and state examinations (interdisciplinary final sociology exam and foreign language exam).

VII. REQUIREMENTS FOR THE TERMS OF CORE TRAINING PROGRAMMES IMPLEMENTATION AT THE BACHELOR LEVEL

7.1. The Requirements to the terms of core training programs implementation and academic achievements must be at least equal to the corresponding requirements of federal state education standards.

The HSE educational standards are subject to annual update in light of development of science, culture, economics, techniques, technologies and social sphere.

7.2. When developing the core training programs the capabilities of the university in formation of social and personal competences of a graduate shall be defined (for example, competences of social interaction, self-organization and autonomy, systematic and active personality). The university forms a sociocultural environment, creates conditions for comprehensive personal enhancement. The university must encourage the development of socio-education in the curriculum, including the creation of student government, student integration into public activities, sport and artistic clubs, and student research groups.

7.3. Implementation of a competency building approach to the curriculum must include the widespread use of active and interactive forms of learning (computer simulations, business and roleplay games, case study work, psychological training, group discussions, results of student

research groups, as well as university and interuniversity teleconferences) combined with extracurricular work aimed to form and develop student's professional skills. The scope of curricular shall include meetings with the representatives of Russian and foreign companies, along with master-classes with experts and specialists.

The proportion of interactive lessons shall be determined in accordance with the aim (mission) of the program, specific features of student contingent, content of relevant disciplines, and shall in total comprise at least 20 percent of class hours.

7.4. The program of each discipline (module, course) shall clearly describe the training results logically connected with mastered subjects and acquired competences across the core training program.

The overall workload per discipline shall not be less than 2 units (except for electives). Generally, for the disciplines with workload over 3 units the grades ("excellent", "good" and "satisfactory") shall be assigned.

7.5. The content of core training program must include the elective disciplines to the extent of at least one third of variative part cumulatively by cycles B.1, B.2 and B.3. The formation procedures for elective disciplines shall be determined by the Academic council of the university.

7.6. The maximum workload shall not exceed 54 academic hours per week including all types of class work and extracurricular (independent) learning activities aimed at mastering the core training program and optional disciplines that a HEI may set up in addition to the core training program provided that such disciplines are not mandatory for students.

The volume of optional disciplines that are not included into 240 credit units being not mandatory for students shall be determined by the university.

7.7. The maximum number of class hours per week for full time course of the core training program amounts to 27 academic hours. This does not include physical education lessons.

7.8. In case the core training program is adopted for other modes of study, the maximum number of class hours shall be determined in accordance with Standard Provisions for Educational Institutions of Higher Professional Education (HEI), approved by the resolution of the Government of the Russian Federation dated February 14, 2008 No. 71 (Collected legislative acts of the Russian Federation, 2008, No. 8, article 731).

7.9. Overall vacation time per academic year totals 7-10 weeks, including at least 2 week in winter.

7.10. The section "Physical education," with a workload of 2 credit units, is only applicable for full-time course work totaling 400 hours provided, however, that at least 360 hours are dedicated to practical training, including team sports.

7.11. The university must enable students to participate in formation of their own training program, including possible elaboration of individual training programs.

7.12. The university must familiarize students with their rights and obligations at formation of the training program, and clarify that elected disciplines (modules, courses) become mandatory for them.

7.13. Bachelor level programs must include laboratory practicums and/or practical studies of basic disciplines (modules) aimed at the formation of skills and knowledge of sociological research methods and methodology, applied statistics approaches, and disciplines (modules) of the elective component's working programs that lead to the formation of corresponding skills and abilities.

7.14. Students have the following rights and obligations:

- The right to elect disciplines (modules, courses) within the scope of time limits allotted for mastering the disciplines (modules, courses) of the core training program;
- The right to receive advice from university officials on the election of disciplines (modules, courses) and their impact on future training specialization;
- The right to transfer credits for disciplines (modules, courses) from another university supported by corresponding academic transcripts;

Students must complete all assignments stipulated by the training program on time.

7.15. The CTP's section "Practical Training and Field Experience" requires a type of training activity that is oriented to future student professions.

The actual types of these activities shall be specified by the core training program of the university. The goals and objectives, programs and reporting forms shall be determined by the university for each type of practical training. These practical trainings may take place in external organizations or at academic departments and laboratories of the university that have relevant staff, scientific and technical potential.

The final certification upon completion of practical training shall be performed based on the report and a letter of recommendation issued by the organization where the practical training took place and should be properly signed and sealed by the organization's authorized officer.

Upon certification a pass/fail grade is assigned.

The research work of students is an essential part of the training program. When developing the research program the higher education institution shall afford the following opportunities to students:

- To study professional literature on achievements in both Russian and foreign sociology;
- To participate in research and projects;
- To collect, process, analyze and systemize research data related to the assigned topic;
- To make annotations and bibliographies;
- To participate in research reports, overviews and publications;
- To participate in conferences, seminars, roundtable discussions, to present papers at conferences;
- To conduct field work as an interviewer or moderator;
- To analyze obtained data with application of state-of-the-art computing technologies;
- To participate in elaboration of new methodological approaches;
- To participate in development of research projects, to summarize project deliverables.

7.16. The implementation of core training programs at the bachelor's level shall be accomplished by the faculty members with basic education with corresponding specialization in subject they teach and who perform research or/and methodological activity on a regular basis.

Share of faculty members who hold a degree or an academic title towards the total number of faculty members engaged in the training process shall not be less than 60 percent; at least 8 percent of faculty members shall hold a doctoral degree (including PhD degrees obtained abroad, duly recognized and equivalence of which has been ascertained) and/or full professors.

The teachers of the professional cycle must have at least a baccalaureate or other academic degree with specialization in subject they teach. At least 60 percent of faculty members (or fulltime equivalent) engaged in the professional cycle of the training program shall hold academic degrees or ranks. At least 5 percent of faculty members who hold top corporate positions or work at subject-oriented companies, enterprises and institutions shall be involved in teaching.

Up to 10 percent of total faculty members with academic degrees and/or ranks can be substituted by faculty members provided they have 10 or more years of relevant practical experience as top managers or leading specialists.

7.17. The core training program shall be fully supported by relevant teaching and learning materials for all courses, disciplines (modules) of the CTP. The content of each discipline (course, module) shall be available on the Internet or a local network of the university.

Extracurricular work shall be supported by methodological guidelines and time justification.

Each student must have access to e-library system that contains publications on main studied disciplines, of which has been formulated in consultation and coordination with copyright holders of such teaching and learning literature and study materials.

Moreover, the university shall insure that at least 25 percent of students have simultaneous access to the system.

The library shall be fully stocked with printed and/or electronic editions of tuition literature for basic parts of all cycles, published within the last 10 years (for basic part disciplines of humanities, social and economic cycles it shall be within the last 5 years), in the amount of at least 25 items of such editions per 100 students.

The stock of supplement literature apart from study materials must include official, reference and specific periodicals in the amount of 1-2 per 100 students.

The E-library system shall enable individual access of each student from any place with an Internet connection.

Operational exchange of information with local and foreign higher education institutions shall be performed in compliance with the requirements of the Russian Federation legislation on intellectual property and international agreements of the Russian Federation on intellectual property. The students shall have access to the state-of-the-art professional databases, information and reference search systems.

7.18. When launching a new core training program the Academic council of the university approves amount of finance allocated for implementation of a corresponding core training program.

The CTP funding shall be accomplished within the determined financing limits of the higher education institution¹.

7.19. The higher education institution which implements the core training programs at the bachelor's level shall possess sufficient material and technical resources enabling all types of disciplinary and interdisciplinary training, laboratory, practical and research work of students subject to the curricular of the university and applicable sanitary regulations and fire protection norms.

The minimum list of material and technical resources required for implementation of bachelor's level program includes:

- Laboratories;
- Specially equipped rooms and classrooms;
- Computer classrooms;
- Workshops.

In order to use electronic editions the university guarantees availability of a workstation with Internet access in a computer classroom for each student undertaking the individual training at the rate of minimum 1 remote access Internet point per 4 students.

The higher education institution shall be fully equipped with relevant licensed software comprising the packages of popular applied programs for the purposes of sociological data analysis (SPSS, STATA and others).

VIII. QUALITY ASSESSMENT UPON COMPLETION OF CORE EDUCATIONAL PROGRAMMES

8.1. The University tasks to ensure the quality of training include the following:

- Elaboration of training quality policies involving the representatives of employers;
- Monitoring and regular reviewing of training programs;
- Development of reliable knowledge, skills and competences assessment procedures for students and graduates;
- Securing professional integrity of the faculty members;
- Conducting self-assessment surveys using agreed upon criteria to assess activities (i.e., strategies) and compare them to other higher education institutions with the involvement of the representatives of employers;
- Sharing the results of its activities, plans and innovation with the public.

8.2. Quality assessment of mastering the core training programs shall include ongoing student performance assessment, student interim attestation and final state attestation of graduates.

¹ Clause 2, article 41 of the Russian Federation law "On Education" dated July 10, 1992 No. 3266-1 (Collected legislation of the Russian Federation, 1996, No. 3, article 150; 2002, No. 26, article 2517; 2004, No. 30, article 3086; No. 35, article 3607; 2005, No. 1, article 25; 2007, No. 17, article 1932; No. 44, article 5280).

8.3. The particular forms and procedures of ongoing and interim student performance assessments for each discipline shall be elaborated by the university and communicated to students within the first month of their studies.

8.4. In order to assess the conformity of student personal achievements to gradual requirements of the corresponding CTP (ongoing performance assessment and interim attestation) the university creates a pool of assessment tools containing typical assignments, tests, assessment techniques that enable to assess knowledge, skills and obtained competences. The pool of assessment tools shall be developed and approved by the university.

The University must ensure that programs of ongoing performance assessment and interim attestation of students as much as possible approach the conditions of their future professional activities – and for this purpose beside the teachers of corresponding disciplines the employers and faculty members, who teach allied subjects and others shall be actively involved on an expert basis.

8.5. Students must have an opportunity to evaluate the content, organization and quality of the training process, as well as the work of certain faculty members.

8.6. Final state examination includes the defending of bachelor's qualification thesis and state examinations (interdisciplinary final sociology exam and foreign language exam).

The requirements of content, scope and structure of qualification paper (i.e., the bachelor's thesis), as well as requirements for a state examination (if any) shall be determined by the higher education institution.

The list of members of academic community and employers that participated in development of HSE educational standard:

- Margarita Bershadskaya – Head of the Center for Innovational Activity Support, Modern University of Humanities (MUH)
- Inna Devyatko - Head of the Department of Analysis of Social Institutions, HSE
- Andrey Kozhanov – Deputy dean of the Faculty of Sociology, HSE
- Alexander Oslon – President of the Public Opinion Foundation
- Vadim Radaev – First vice-rector, head of the Department of Economic Sociology, Faculty of Sociology, HSE
- Ludmila Khakhulina – Deputy director of Levada Center
- Alexander Chepurensky – Dean of the Faculty of Sociology, HSE

Rector of the State University – Higher School of Economics

Yaroslav Kuzminov

First Vice-Rector of the State University – Higher School of Economics

Vadim Radaev

Vice-Rector of the State University – Higher School of Economics

Sergei Roschin